

TACOMA YACHT CLUB BY-LAWS

ARTICLE I

Name

The name of this organization shall be the Tacoma Yacht Club.

ARTICLE II

Purpose

The purpose of this club shall be to encourage the sport of yachting, to promote the science of seamanship and navigation and to provide and maintain a suitable clubhouse and suitable moorage for the use and recreation of its members.

ARTICLE III

Meetings

SECTION 1. Regular meetings shall be held at seven o'clock in the evening on the first Wednesday of each month, except June, July and August, provided that when the first Wednesday falls on a holiday, the regular meeting shall be held at the same hour the following Wednesday.

There shall be an annual meeting held on the first Wednesday in June for purpose of the membership receiving the final annual reports from the outgoing officers and committees, and the installation of the Club's new officers and trustees. At the discretion of the Commodore, this annual meeting may be combined with a Club social event.

SECTION 2. Special meetings of this club may be held at such time and place as may be designated by the Commodore upon ten days written notice to the members at the Commodore's option, or at the written request of ten voting members in good standing, but no other business than that indicated in the agenda shall be presented at any special meeting. No special meeting shall be called on Sunday or a legal holiday.

SECTION 3. An elective officer and ten percent of the voting members in good standing shall constitute a quorum for a club

meeting.

SECTION 4. Robert's Revised Rules of Order shall govern the meetings of this club, except where in conflict with these by-laws.

ARTICLE IV

Membership, Fees, Dues and Voting

SECTION 1. Any person, who is a citizen of the United States or of a friendly foreign country at peace with the United States, over the age of twenty-one (21) years, or as otherwise provided herein, and of good moral character, may be extended an invitation to join this Club.

SECTION 2. The Tacoma Yacht Club shall have the following classes of membership: (a) Active membership, (b) Senior membership, (c) Associate membership, (d) Junior membership, (e) Honorary membership, (f) Active-intermediate 1 & 2 membership, (g) Special Active membership 1993, (h) Life membership, (i) Centennial Active membership, (j) Special Associate membership, (k) Millennium Active 2000 membership, (l) Special Active 2003 membership, (m) Non-Moorage Active membership, (n) Cruising membership.

SECTION 3. Voting members of the Tacoma Yacht Club shall be ACTIVE JOINING members only, as defined in Section 4, below.

SECTION 4. (a) Active membership shall consist of individuals of at least twenty-one years of age who are bona fide owners of at least a half interest in any vessel propelled by a regularly installed engine or by sails set on a fixed mast. An active member who disposes of their boat may retain their active membership. Active members and their spouse shall both be considered active members with all rights and privileges afforded under the by-laws and policy rules of the Club, with the exception that both

spouses shall exercise only one vote per marital community on all matters requiring a member's vote. However, only the joining member of each marital community may hold elective office at any given time. At the time of application, prospective members shall designate which member will be the "joining" member. The "joining" and spouse member may change their respective status annually by written notice signed by both spouses to the Club General Manager. The "joining" member and spouse member shall be considered one membership for the purposes of initiation fee, dues, assessments and moorage. Active members shall pay an initiation fee of Two Thousand (\$2,000) dollars plus any city, state, or federal tax. Dues shall become payable in advance monthly on the first day of each month at the rate of Ninety Nine dollars and Forty Five cents (\$99.45) per month, plus any city, state, or federal tax and adjusted as per Section 16.

(b) Voting. Either spouse of an Active Membership may vote. However, only one vote per marital community will be counted. In the case of a disagreement between spouses, the spouse listed as the "joining" member will be the authorized vote. Except when one member holds elective office at which time they shall remain the voting member during their term in office except in their absence. At any meeting, once a motion has been made, only one spouse may speak on the motion until the motion has passed, failed or been tabled.

SECTION 5. Life members are Active members and are restricted to those life members qualified as such prior to February 28, 2002. Life members have all the rights and privileges of active members. Life members pay no dues, assessments, or restaurant minimums. Life memberships transfer to a surviving spouse.

SECTION 6. Senior Membership may be conferred by the Board of Trustees upon an active member who has been a Past Commodore for ten (10) years or an active member who has passed the age of sixty-five (65) years and has been a member continuously for fifteen (15) years. This class of membership shall not be eligible to vote or to have moorage. Senior membership shall pay no assessments but shall pay dues of Sixty Dollars (\$60) per annum, payable in advance

on June 1 of each year. A qualifying Past Commodore or active member must apply to the Board of Trustees for this type of membership. They may at any time return to active membership by paying the dues and assessments of an active member and notifying the Board of Trustees of such. For senior membership qualification purposes, a spouse shall inherit his or her deceased spouse's membership years, but shall not inherit such decedent's age.

SECTION 7. Succession of Membership. Upon the death of a member, such membership shall automatically pass to the decedent's surviving spouse who shall assume all of the rights, duties, and obligations of the decedent inherent in the membership. There shall be no succession beyond the original member except the surviving spouse.

SECTION 8. Associate Membership. Persons with, or without boat ownership, but otherwise qualified to be active members, may be invited to associate membership. Associate members shall be entitled to the privileges of the clubhouse, grounds, and to the social activities of the club, but shall not be eligible to vote, or to moorage privileges, or to fly the club burgee. Associate members shall pay an initiation fee of One Hundred (\$100) Dollars. Associate members shall pay dues in the amount of Fifty Four Dollars and Eighty Five Cents (\$54.85) per month. Future increases will be in accordance with section 16. However, assessments shall be in the same amount, time and manner as active members. Associate members may advance to active membership by paying the difference between the associate initiation fee existing at the time of application for active membership and upon otherwise qualifying as provided for active membership above. Associate members who have been active members may return to active membership without additional initiation fees. Total Associate Membership shall be limited to two hundred and fifty (250) members.

SECTION 9. Junior Membership. Persons between the ages of twelve and twenty-one years may be invited to Junior Membership and may be accepted by the Board of Trustees upon compliance with such

conditions and regulations as the Board of Trustees may have established and upon payment of an initiation fee of Ten Dollars (\$10), together with state or federal tax, if any, and also together with dues of Six Dollars (\$6) per annum, payable in advance annually on June 1 of each year. They shall be entitled to all club privileges except the right to vote, sponsor banquet functions, to moorage, to attend meetings or to hold office or to be present in that part of the clubhouse where liquor is dispensed.

SECTION 10. Honorary Membership. Honorary membership may be conferred by unanimous vote of the Board of Trustees upon persons who in the discretion of the Board are deserving of such. It may be conferred for a period of not more than one year, and annually upon the expiration of such honorary membership the Board shall review the case and may extend the membership if deemed advisable. Such membership shall require no initiation fee and be free of the payment of any dues or assessments to the club. Honorary members shall be entitled to the privileges of the clubhouse and social activities and may attend meetings, but may not vote, sponsor banquet functions, have moorage or fly the Club burgee.

SECTION 11. Centennial Membership. A special Centennial Active Membership was available during the Washington State Centennial Year of 1989 and expired on February 28, 1991. The initiation fee for such membership was Two Hundred and Fifty dollars (\$250). An individual inducted into the Tacoma Yacht Club under this program shall be an active member pursuant to Section 4 (a). In the event a member inducted under this program acquires a basin moorage slip at any time during their active membership, they shall be obligated to pay the difference between the centennial membership initiation fee paid and the regular active membership initiation fee existing at the time of application for moorage. This difference in payment is due and payable before taking possession of the moorage slip.

SECTION 12. Special Active Membership. A special Active Membership shall be offered beginning March 1993. This membership will

continue to be offered through June 1993, or until the active membership reaches 650 active members. The initiation fee for such membership shall be Three Hundred and Fifty dollars (\$350). An individual inducted into The Tacoma Yacht Club under this program shall be an active member pursuant to Section 4(a). In the event a member inducted under this program acquires a TYC basin moorage slip at any time during their active membership, they shall be obligated to pay the difference between the special membership initiation fees existing at the time of application for moorage. This difference in payment is due and payable before taking possession of the moorage slip.

SECTION 13. Active-Intermediate Members shall consist of persons between the age of twenty-one (21) and thirty (30). Active-Intermediate Members shall be entitled to all Active Membership privileges (section 4.a), except moorage and will be exempt from Club assessments. An Active-Intermediate member may not vote on any issue that includes membership dues, assessment or fees and may not vote on any moorage issues and moorage dues, assessments or fees. Persons accepted for Active-Intermediate Membership shall pay the following initiation fees and dues: Ages 21 to 25, \$150.00 initiation and \$15.79 monthly dues. Ages 25 to 30, \$250.00 initiation and monthly dues to equal 50% of Active Membership dues. An Active-Intermediate member will become an Active Member at age 30 at which time the member will be subject to dues, assessments, fees and all obligations and responsibilities of an Active Member.

Should an Active-Intermediate obtain TYC moorage at any time during their membership, they will be obligated to pay the difference between the Active-Intermediate initiation fees existing at the time of application for moorage. This difference in payment is due and payable before taking possession of the moorage slip. At the time of payment and possession of moorage, member shall become an Active Member subject to due, assessments, and obligations and responsibilities of an Active Member.

SECTION 14. Special Associate Membership. A Special Associate Membership shall be offered beginning

February 7, 1994. Current Active Members may propose one candidate for Special Associate Membership with no initiation fee for a four-month period, which will expire June 7, 1994. An individual inducted under this program shall be an Associate Member pursuant to Section 8. In the event a member inducted under this program upgrades his/her membership, he or she shall be obligated to pay the difference in initiation fee at the time of upgrade.

SECTION 15. A Dining Room / Lounge Spending Minimum in the amount of seventy-five Dollars (\$75.00) per quarter is required from all Active and Associate members. Each joining member will be placed on a three-month rotating cycle based upon his or her date of birth. Minimums not used before the due date will be billed the difference. Members requesting a variance from the quarterly minimum due to "special situations" may request a variance in writing to the Club General Manager. The Manager will forward these requests to the Board of Trustees. Total restaurant or lounge charges, including tax and tip and club events held at the clubhouse will be applied against the minimum. Banquets, sponsored banquets, cruise events, birthday meals, coupons, and promotional discounts do not apply to the minimum requirements.

SECTION 16. Beginning June 1, 2006 and on each June 1 of each year thereafter, dues and moorage for Active and Associate members shall incur an annual percentage increase (CPI escalator) calculated in accordance with the provisions of paragraph 7 of the Club's lease with Metropolitan Parks. That lease provides for a minimum annual increase of 3% and a maximum of 6%.

SECTION 17. Beginning June 1, 2006 and on each June 1 for the next 5 years, dues and moorage for Active and Associate members shall increase by 5%. The 5% may be terminated earlier than May 31, 2011 at the Board's discretion.

SECTION 18. Special Active 2003 Membership. A special Active Membership shall be offered beginning October 2002. This membership will continue to be offered

through June 2003, or until the active membership reaches 680 active members. An individual inducted under this program shall be subject to all of the requirements, duties, privileges and obligations of Active Membership except moorage in the TYC Basin and initiation fee. The initiation fee for such membership shall be Five Hundred Dollars (\$500). Should a member inducted under this program obtain TYC moorage, they will be obligated to pay the difference between the \$500 fee and the Active Member initiation fee existing at the time of obtaining moorage.

SECTION 19. Non-Moorage Active Membership. A non-moorage active membership shall be offered beginning February 2004. This membership will continue to be offered until the active membership reaches 750 active members or the club membership votes to terminate this offering, whichever occurs first. The initiation fee for such membership shall be Seven Hundred Fifty (\$750) dollars plus any city, state or federal tax. An individual inducted into the Tacoma Yacht Club under this program shall be an active member pursuant to Section 4(a), except that they are not entitled to moorage in the TYC basin. Should a member inducted under this program obtain TYC moorage, they will be obligated to pay the difference between the Non-Moorage initiation fee and the current Active Member initiation fee. This difference in payment is due and payable before taking possession of the moorage slip.

SECTION 20. Cruising Membership: Any Active member who has maintained active membership for a period of not less than five (5) consecutive years may transfer to Cruising Membership status. Cruising Membership is a temporary status that must be renewed annually by reapplication, review, and approval by the TYC Board of Trustees. Members on Cruising status shall be cruising their boat beyond the State of Washington and the Province of British Columbia or temporarily on shore. Such members will be entitled to all club privileges except the right to hold elective office. Time spent as a cruising member will accrue toward total membership time. Cruising members will pay a flat annual fee \$300.

ARTICLE V
Governing Body

SECTION 1. The government of this Club shall be by a Board of Trustees. The Board of Trustees must report their resolutions at the next regular meeting of the Club. The membership may modify or reverse any action of the Board of Trustees by a two-thirds vote of the voting members present and voting at the next regular or special meeting of the Club following the meeting at which the Board's action is reported to the members. A two-thirds vote of the voting members present and voting at a general or special meeting shall be required to buy, sell, or mortgage real estate.

SECTION 2. The Board of Trustees shall consist of the Commodore, Vice Commodore, Rear Commodore, Immediate Past Commodore and six trustees, two of whom shall be elected each year, elected from the voting members of the club for terms of three years. No member of the club shall hold more than one elective office at the same time.

SECTION 3. The Board of Trustees shall be responsible for the maintenance and operation of all facilities, setting of Club policy, and conduct of all activities except the boating, social and inter Club programs. Various phases of the Board's responsibility may be delegated but this shall not relieve the Board of Trustees from the ultimate responsibility for these functions.

SECTION 4. The Board of Trustees shall meet once a month except July and at such other times as the Chairman may direct, or upon request in writing to the Chairman by any two members of the Board. In the event any member of the Board of Trustees shall absent himself without good and sufficient cause, of which the Board shall be the judge, for three meetings in one fiscal year, the Board shall declare the office vacant and report its action to the Club at its next regular meeting, whereupon the Club shall proceed to nominate and elect a successor by a majority vote of the membership present and voting, who shall serve the unexpired term. Other vacancies, which occur by reason of death or resignation, shall be filled in the same manner as above.

SECTION 5. The Board or Trustees shall elect a Chairman and Vice Chairman, who may also be Flag Officers, at its first regularly scheduled meeting after installation of officers. The Chairman and Vice-Chairman shall be charged with such other duties as DETERMINED BY THE BOARD OF TRUSTEES.

SECTION 6. There shall be an Executive Committee of four active members to include Chairman and Vice-Chairman of the Board of Trustees, and two other trustees elected by the Board of Trustees at its first regularly scheduled meeting after installation of officers. The Executive Committee, with the assistance of the General Manager of the club, shall set and distribute the agenda of meetings at least five (5) working days prior to the meeting. The Executive Committee shall be charged with such duties as assigned by the Board of Trustees.

SECTION 7. The Board of Trustees shall report to the membership at the Club's regular meeting and shall call upon its committees for reports as necessary.

SECTION 8. There shall be a General Manager selected by the Board of Trustees and employed by the Club. The duties of the position shall include management of the clubhouse and Club staff, implementation of Board policy as directed, assisting the Commodore in implementing Club programs and activities as directed, and serving as secretary to the Board of Trustees. The General Manager shall report directly to the Board of Trustees.

ARTICLE VI
Policy Rules

SECTION 1. The Board of Trustees may, from time to time, promulgate policy rules for the general government, maintenance and operation the club not inconsistent with these by-laws.

SECTION 2. Rules so passed shall become effective at the time they are read to the membership at a regular meeting unless a later time is specified in the particular rule. Such policy rules shall then be posted upon

the bulletin board and published in the next issue of the "Lubberline". A permanent file of all policy rules in effect shall be maintained on the bulletin board.

ARTICLE VII **Flag Officers and Duties**

SECTION 1. There shall be a Commodore, Vice Commodore and Rear Commodore who shall be the Flag Officers of the club, elected from the Voting Members of the club, and whose duties shall be set forth hereunder.

SECTION 2. The Commodore shall preside at all membership meetings, serve on the Board of Trustees and be responsible for the boating, social and inter-club programs and activities.

SECTION 3. The Vice Commodore shall assist the Commodore in the discharge of their duties and shall assume the responsibility of the office in the event of their absence or disability. He/she shall serve on the Board of Trustees.

SECTION 4. The Rear Commodore shall assist the Commodore and Vice Commodore in their duties and in the event of their absence shall perform their duties. He/she shall serve on the Board of Trustees.

ARTICLE VIII **Appointive Officers and Duties**

SECTION 1. The Commodore shall appoint the following officers who shall serve during the Commodore's term of office, at the Commodore's discretion.

(1) Secretary. The Secretary shall keep true record of the proceedings at all General Membership meetings of the club and shall perform all other duties imposed upon them by these by-laws and by the Commodore.

(2) Fleet Captain. The Fleet Captain shall act as the Commodore's executive officer in respect to the supervision of all boating related activities and shall be responsible for reporting the programs under their direction to the members. The fleet captain or their designee may designate active members'

boat to be entitled to utilize an outstation facility for a club event for a time period not to exceed five days. These boats may be left unattended overnight.

(3) Chaplain. It shall be the duty of the Chaplain to perform all spiritual duties connected with the club activities.

(4) Quartermaster. The Quartermaster will be appointed by the Commodore and will manage the activities of the Ships Store.

(5) Education Officer. The Education Officer shall develop and present an education program to encourage the sport of yachting, promote the practice of seamanship and navigation, and other programs of general interest to members.

Section 2. The Board of Trustees shall appoint the following officers as below set forth, to serve at the Board's discretion.

(1) Treasurer. The Treasurer will be nominated by the Finance Committee and shall serve as its chairman upon confirmation by the Board of Trustees.

(2) Port Captain. The Port Captain will be appointed by the Board of Trustees, serve as Chairman of the Foreshore Committee and carry out duties as assigned by the Board of Trustees. In addition, the Port Captain shall be responsible for assigning moorage berths and for authorizing use of the basin facilities including use of the grid and hoist.

(3) Judge Advocate. It shall be the duty of the Judge Advocate to act as the legal advisor to the Board or Trustees of the club and act at the direction of the Board of Trustees.

(4) Assistant Port Captain. The Assistant Port Captain will be appointed by the Board of Trustees, serve on the Foreshore Committee and carry on the duties of the Port Captain in his or her absence.

ARTICLE IX **Standing Committees**

Section 1. The below listed committees shall be standing committees of the club and consist of members who shall be appointed by the Commodore or the Board of Trustees as designated by the bylaws. Members will be appointed at the time the Flag Officers take office and shall serve one-year terms or as designated by the by-laws. Notwithstanding the term of office, the appointee shall serve at the discretion of the appointer.

(1) Power Boat Committee. There shall be a Power Boat Committee which shall plan and carry out the power boat racing program of the club, including the judging of said events and the determination of protests arising therefrom, in accordance with the current rules of the International Power Boat Association as they may be adapted by the committee, and the decision of the committee shall be final without appeal.

(2) Sailboat Committee. There shall be a Sailboat Committee which shall plan and carry out the sailboat racing program of the club, including the judging of said events and the determination of protests arising therefrom, in accordance with the current rules of the United States Yacht Racing Union as they may be adapted by the committee, and including any appeal authorized by those rules as the committee may deem appropriate for a given race or event.

(3) Membership Committee. There shall be a Membership Committee, which shall be responsible for marketing and soliciting new members and process all applications of these new members. They shall investigate new members and present information to the Board of Trustees for approval. They shall arrange and carry out orientation meetings of all new members. The Membership Committee will be responsible for inducting all new members at the General Membership Meetings.

(4) Finance Committee. There shall be a Finance Committee of at least three members appointed by the Board of Trustees. They shall be appointed for a term of three years, and shall be removable only by affirmative vote of two-thirds of the membership of the Board of Trustees. Except

that, should a member be appointed to a vacancy created other than by expiration of a term, such appointee shall serve only for the remaining part of the term of the member whose place they take. The terms of the members shall be staggered so that there will be one new member appointed each year. It shall be the duty of the committee to study the financial welfare of the club and to keep itself informed as to the financial requirements of the club. The committee shall advise the officers and trustees and make its studies available for their guidance. Before the beginning of the club year, the Finance Committee shall prepare a budget for submission to the Board of Trustees. It shall be the duty of the committee to report at the general membership meeting any conditions or trends, which it feels, should come to the membership's attention.

(5) House & Grounds Committee. There shall be a House & Grounds Committee appointed by the Board of Trustees. The members shall nominate a chairman each year who will be confirmed by the Board of Trustees. The committee shall be responsible for the upkeep and care of the clubhouse and the land side properties surrounding the basin moorage.

(6) Foreshore Committee. There shall be a Foreshore Committee of at least six active members appointed by the board of Trustees. They shall be appointed for a term of three years. It shall be the duty of the committee, under the direction of the Board of Trustees, to control the basin facilities, ensure that all basin regulations are followed and plan and implement maintenance and improvements. The Foreshore Committee shall adjudicate all basin disputes that are not resolved by the Port Captain. The action taken by the Foreshore Committee may be reviewed by the Board of Trustees.

(7) Outstation Committee. There shall be an Outstation Committee for each of the club's owned outstations, appointed by the Board of Trustees for a term of three years. The members shall nominate a chairman who will be confirmed each year. The committee shall be responsible for the maintenance and improvements of outstation property and facilities.

(8) Planning Committee. There shall be a Planning Committee consisting of at least five members who are neither officers nor trustees appointed for a term of three years by the Board of Trustees. The term shall be staggered so that there will be at least one new member each year. They shall nominate a chairman who will be confirmed each year. Its duties shall be long-range planning and recommendations of club goals and objectives on membership, facilities, and other matters as directed by the Board of Trustees. Committee meetings will be held as needed and the committee shall report to the Board of Trustees and members at least semi-annually regarding matters under its consideration. Recommendations of the committee shall be advisory only.

(9) Safety Officer. There shall be a Safety Officer appointed by the Board of Trustees. The duties of the safety officer shall include, but not be limited to, the safe usage of all club facilities, including moorings, outstations, clubhouse and grounds. The safety officer shall review all facilities and report its findings and recommendations at least annually to the Board of Trustees. They shall also hold safety meetings as necessary and required. However, the ultimate responsibility for safe operation and usage of the club facilities shall be the responsibility of the member and/or any guest. The safety officer will be a member of the Foreshore Committee.

(10) Outreach Committee. There shall be an Outreach Committee appointed by the Board of Trustees, the members of which will serve for a term of three (3) years. The Board will also appoint a Chairperson and will replace one member of the Committee each year after the first year. The Committee shall be responsible for investigating and proposing to the Board for approval various ways to provide service to the community through boating education and recreational activities. For this purpose Tacoma Yacht Club will partner with Metropolitan Park District, surrounding communities, other yacht clubs, marinas and youth organizations. The partnerships developed will provide mutual support and methods to learn more about the needs and resources of each organization.

ARTICLE X
Invitation for Membership

SECTION 1. Invitees for all classes of membership must be proposed in writing by one member and seconded by another, on suitable invitation forms provided by the club. The name of proposed invitee, together with the name of their sponsor and second, shall be posted on the bulletin board at the clubhouse for at least two weeks before being accepted and/or introduced to the general membership.

SECTION 2. As soon as the written proposal, so signed and certified, is received, it shall be referred to the membership committee which shall conduct a careful investigation into the desirability of the proposed invitee from all standpoints and report in writing to the Board of Trustees.

SECTION 3. When the requirements to Article X have been fulfilled, the Board of Trustees shall invite the proposed invitee to membership by a unanimous vote, or refer them back to the membership committee for further Investigation, or reject them.

SECTION 4. When an invitation to club membership has been authorized by the Board of Trustees, the invitee shall be notified in writing, and upon the invitee's acceptance, the membership committee shall arrange with their sponsor, or directly with them to have them present at the earliest possible meeting of the membership, where they shall be introduced and presented with their membership card with suitable formality and ceremony. They shall then be entitled to the privileges of membership the first day of the month following the Board's authorization.

ARTICLE XI
Termination and Renewal of
Membership

SECTION 1. Membership in this club shall be terminated as hereinafter set forth.

SECTION 2. Voluntary Resignation. Members may voluntarily resign from this club by filing a written notice with the membership manager to be voted upon by the Board of Trustees, provided that all such member's obligations to the club are first discharged in full.

SECTION 3. Suspension. Members of all

classes may be censured, suspended or expelled for violation of these by-laws or for conduct unbecoming of a member, for actions injurious or prejudicial to the welfare of the club, or for failing to pay any regularly levied dues, as herein provided, assessments or other charges; provided that in such cases other than the failure to pay club accounts, such penalty shall be enforced only after trial and conviction at a regular or special meeting by a majority vote of the Board of Trustees, the accused first having ten (10) days notice in writing of the charges against him. The accused shall have the right to present their case to the Trustees and make such a defense as they may have to the charges presented. A convicted member may appeal to the club from the decision of the Board of Trustees at the first regular meeting following the trial by the Board of Trustees, at which time a two-thirds vote of the members present and voting shall be necessary to sustain such appeal and restore such member to good standing in the club.

SECTION 4. Any member of the club who has demitted in good standing as an active or associate member, wishing to renew their membership, must be regularly proposed, investigated and invited, as herein above provided and must pay a reinstatement fee of fifty percent (50%) of the current initiation fee of active or associate members. Any member of the club who has demitted in good standing as an active member and was reinstated as an associate member wishing to again advance to active membership must pay fifty percent (50%) of the Active membership initiation fee less the amount paid to become an associate member.

SECTION 5. Any member expelled from the club by the Board of Trustees shall not be eligible for reinstatement but may be proposed for invitation to membership as herein above provided, providing however, that said proposal cannot be made prior to one year after the member has been expelled.

ARTICLE XII
Special Assessments and Dues

SECTION 1. Special assessments may be levied from time to time when approved by a

two-thirds vote of the voting members present and voting at a regular monthly meeting of the club, provided that notice shall have been mailed by the secretary to each member at least nine days prior to the date of the regular meeting of the club at which time such a vote takes place, advising that such assessment has been recommended by the Board of Trustees. Assessments are due from all active and associate members in the same amount and at the same time, except where disallowed per membership definitions.

SECTION 2. Monthly dues, charges and assessments for all classes of membership, for which members are billed, shall become due and payable on the first day of the month following with the monthly statement so marked. It shall be the duty of the Treasurer to post on the bulletin board of the clubhouse all delinquent accounts each month when they become delinquent and to present the delinquent account list to the Board of Trustees at their meeting following the date upon which they become delinquent. Any member who has not paid their account in full shall be notified in writing that their membership has been suspended. At the next following meeting of the Board of Trustees, any member who has not paid their account in full or made satisfactory arrangements for the payment of same shall be notified in writing that their membership has been terminated.

SECTION 3. Active members having been granted exemption from future increases of dues and assessments are restricted to those active members qualified as such prior to February 28, 2002.

SECTION 4. The Board of Trustees may waive dues, charges and assessments of members under special hardship cases.

ARTICLE XIII
Use of Initiation Fees

All initiation fees as received by the club shall be applied as follows:

SECTION 1. Reduction of bonded indebtedness. Initiation fees, as received, shall be applied directly to the reduction of

the bonded indebtedness, if any, of the clubhouse and basin.

SECTION 2. Reserve for Outstations and Clubhouse Grounds Improvements. If there be no bonded indebtedness, then 80% of the first \$1,500 of initiation fees received by the club shall be deposited in a special fund to be used for outstation improvements and/or towards the lease or purchase of additional outstations and 20% of the first \$1,500 of initiation fees received by the club shall be deposited in a special fund to be used for clubhouse - grounds improvements. Expenditures from said funds shall be by a two-thirds vote of the voting members present and voting at a special or regular meeting of the club. Initiation fees received in excess of the first \$1,500 shall go towards the basin account.

ARTICLE XIV **Election of Officers**

SECTION 1. Nominations and election of nominating committees shall take place at the regular February meeting at which time the Board of Trustees shall be a nominating committee known as Nominating Committee No.1. Membership present and voting shall elect five members from a minimum of ten nominees, none of whom shall be a holder of any elective office, which shall be known as Nominating Committee No. 2. No member shall serve on more than one nominating committee. Each committee shall name at least one candidate for each of the following offices: Commodore, Vice Commodore, and Rear Commodore and each of the open Trustee positions. Neither committee shall nominate anyone from within that committee except that the Board of Trustees may nominate the Vice Commodore and Rear Commodore to step up to Commodore and Vice Commodore. Each committee shall cause to be posted, on the bulletin board of the clubhouse, its list of candidates, not later than two weeks prior to the regular April meeting. Each committee shall further prepare a list of candidates and present it to the secretary, who shall cause to be, printed a ballot containing a list of the offices to be filled together with the candidates therefore. The names of the candidates on said ballot shall be in one column only and in order of

their rank from top downward, commencing with the office of Commodore, and immediately beneath the name of each office shall appear the member to be elected and the names of several candidates nominated therefor in alphabetical order. At the left of the name of each candidate, shall be printed a square in which the voter's mark may be placed. Such square shall be a straight line from the top to the bottom of the ballot and in no case shall there be any distinguishing marks as between the candidates for any office.

SECTION 2. At least twelve (12) days prior to the annual election, the Commodore shall appoint five (5) members as the Ballot Committee who shall be responsible for and safeguard the ballots and supervise the election. They shall close polls at 7:30 p.m., on the day of the regular May meeting, unlock the ballot box, remove the ballots, tally them and make their report at that meeting. The ballot box shall be open for voting from 12:00 noon to 7:30 p.m. on the day of the May meeting. All members eligible to vote may obtain a ballot from the Ballot Committee, mark ballot and place it in the locked ballot box during said hours and days. Any eligible member may also obtain a ballot in person or by mail from the Secretary or Ballot Committee within ten (10) days prior to the regular May meeting, and may vote by mail by placing their ballot in a sealed envelope bearing their signature and the "ballot" and mailing same to the Secretary of the club who shall place the envelopes, intact as received, in the locked ballot box. In tallying these absentee ballots, the Ballot Committee shall check each envelope as to the eligibility of the member so voting and so qualified; the outside envelope shall be removed and the ballot shall be counted with the others in the ballot box. The two members receiving the most votes shall be elected to the Board of Trustees.

SECTION 3. The officers and trustees shall take office at the annual meeting held in June following the election.

SECTION 4. No member shall be eligible to the office of Commodore until he has served one term as an elective officer or trustee of the club.

SECTION 5. Whenever a vacancy shall occur in any elective office by reason of resignation or any other cause, the club shall proceed at the next regular meeting to elect a successor who shall serve the unexpired term except in the case of vacancy in any flag office when the next lower ranking officer shall be advanced and a new Rear Commodore elected to finish the term.

SECTION 6. No member, who is not an owner of at least one-half interest in a boat, shall be eligible to any elective office, provided, however, that any officer having sold or lost their boat shall serve until their term of office expires.

ARTICLE XV **Auxiliary**

The Tacoma Yacht Club recognizes and accepts the Shipmates as the ladies' auxiliary of the Tacoma Yacht Club.

ARTICLE XVI **Pennant, Flags, Uniform and Insignia**

SECTION 1. The club pennant shall be in the shape of a triangle, the hoist to be two-thirds the length of the fly. From the center point of the hoist a white bar, in width about one-twelfth the length of the hoist shall extend upward to the upper edge of the fly at an angle of about 60 degrees. From the mid-point of this bar shall extend downward to the lower edge of the fly, this forming the resemblance of a "T." The field between the hoist and the interior edges of these bars shall be red, and the field from the exterior edges to the point shall be blue.

SECTION 2. When afloat, all officers of the club shall fly the standard flags of their offices as recognized nationally by the yacht clubs of the United States, except when otherwise prohibited.

SECTION 3. The Flag Officer summer dress uniform of the club shall consist of white top cap with black visor, dark blue or black coat with two rows of three buttons down the front, white trousers, white shirt, black four-in-hand tie, white belt and white shoes.

SECTION 4. The Flag Officer winter dress uniform of the club shall be the same as in XVI.3 except substitute blue top cap, dark blue or black trousers and black shoes.

SECTION 5. For formal occasions substitute black bow tie for four-in-hand in either XVI.4 or XVI.3.

SECTION 6. The undress or social uniform shall consist of a dark blue or blue-black single breasted blazer with metal buttons and matching gray or white trousers, white shirt and black or white shoes, with appropriate tie. On the left breast pocket of the blazer there shall be an embroidered medallion showing a Tacoma Yacht Club pennant in color beneath a trefoil of this gold grain two and one-half inches in diameter. Incumbent officers and Past Commodores shall wear a star or stars within the trefoil to designate rank.

SECTION 7. For all the officers and members the insignia of rank to be worn on uniforms and cap devices shall be the standard insignia as recognized nationally by the yacht club of the United States.

SECTION 8. The Uniform of the Day may be designated by the Commodore from the above uniform descriptions for the guidance of the Officers and Trustees.

ARTICLE XVII **Definition of Boat Ownership**

Whenever these by-laws require ownership of at least one-half interest in a boat, a person owning at least one-half of the issued and outstanding stock of a corporation which owns a boat shall be considered such owner.

ARTICLE XVIII

Amendment of By-Laws

These by-laws may be amended by a two-thirds vote of the voting members present and voting at any regular meeting after such amendments have been distributed at a previous regular meeting and posted on the bulletin board for a period of at least two weeks; and further, such amendments shall

have been mailed by the secretary to each member at least nine (9) days prior to the date of the regular meeting of the club at which a vote takes place, advising that such amendments have been recommended by the Board of Trustees or have been proposed by a petition signed by at least ten voting members in good standing.

ARTICLE XIX

Indemnification of Trustees and Officers

Each trustee, officer or club committee member performing assigned duties and/or responsibilities in accordance with the club by-laws shall be indemnified by the corporation against all costs, expenses, judgements and liabilities, including attorneys' fees, reasonably incurred by or imposed upon them in connection with or resulting from any action, suit or proceeding, civil or criminal, in which they are or may be made a party by reason of being or having been such trustee or officer or by reason of any action alleged to have taken or omitted by them as such trustee or officer whether or not they are a trustee or officer at the time of incurring such costs. Expenses, judgments and liabilities, except in relation to matters as to which they shall be finally adjudged, without right of further appeal in such action, suit or proceeding, to have been liable of willful misconduct in the performance of their duties or actions. Such indemnification shall be made with respect to adjudication other than on the merits and shall extend to settlements and compromises. The foregoing right of indemnification shall not be exclusive of other rights to which such trustee or officer may be entitled as a matter of law.

ARTICLE XX

Nullification

These by-laws nullify all previous by-laws and amendments.

POLICY RULES

ARTICLE I

GENERAL

1. The facilities of the Tacoma Yacht Club-

clubhouse moorage basin, grounds, guest member's dock, and outstations are intended primarily for the active recreational use of club members. The facilities may, from time to time, be reserved for club functions and other usage by the Board of Trustees. Club by-laws, policy rules, and resolutions must be observed by all members and guests using these facilities. Violations may result in termination of membership, use restrictions, or such other action as determined by the Board of Trustees,

2. Boating privileges and the right to fly the Tacoma Yacht Club burgee are granted to Active members. Unless specifically restricted in the By-laws and Policy rules the following, if in good standing, are considered Active members for the purposes of these Policies: Active, Life, Senior, Centennial, Special 2003, Millennium, Non Moorage Active and Active-Intermediate. The Tacoma Yacht Club burgee must be flown at all club functions and facilities, including basin, outstations, and guest-member docks. Members shall remove the TYC burgee from their boat when it is sold, chartered, or loaned to a person not otherwise qualified above.

3. The Commodore or Board of Trustees is solely responsible for authorizing the use of the name of the Tacoma Yacht Club in programs, or events not regularly sponsored by the club.

4. (A) Dependent children to age 18 are extended the privileges of the Tacoma Yacht Club together with the obligation to observe club by-laws and policy rules, as they are enjoyed by the respective yacht club member; with the exceptions of the right to vote, or to hold moorage, or office where such privileges are inherent to the member. Their guest privileges are limited to one guest, and they may not be present in the part of the clubhouse where liquor is dispensed unless accompanied by the parent. Tacoma Yacht Club cards will be issued to these individuals upon written request. The "joining" and spouse member shall be obligated for all charges incurred by the dependent children and their guests. (b) Change of Spouse Status (divorce/separation). It shall be the duty of the current "joining" member to notify the

Tacoma Yacht Club in writing of any circumstances that affect the spousal relationship. Upon the filing, by either party, of a legal action which seeks to terminate or in any other way change the parties' legal relationship as husband and wife, the membership shall automatically be deemed to be the sole membership of the current "joining" member. If a court orders that the membership be awarded temporarily or permanently to the other spouse, such order will be deemed controlling unless the spouse falls to meet the qualification requirements necessary for membership. There shall not be any joint benefits available to the spouse or dependent children of the "joining" member so long as a legal action affecting the parties' relationship as husband and wife is pending, unless authorized in writing by the "joining" member. Both spouses shall be liable for all charges to the Club account.

5. A service charge of \$50.00 will be charged to accounts 30 days past due. Further, an additional \$100 will be charged to accounts 60 days past due. Additionally, any member whose account is 60 days past due will not be allowed to incur additional charges against that account until it is paid in full. Any member attempting to pay their account with a non sufficient funds check, closed account check, or other invalid means will automatically incur a \$50 service charge to their account.

6. Club members may be reimbursed for expenses, supplies, and materials where such expenditures are regularly budgeted and approved by the Treasurer, or by the Board of Trustees.

ARTICLE II

Clubhouse Grounds

SECTION 1: The clubhouse and ground facilities are intended for club programs and activities and the recreational use of club members, their immediate families (spouse, children and parents) and their guests.

SECTION 2: A club member may request use of the clubhouse by an outside group of which he is a member, the club member must be in attendance during the event and must meet all other conditions required by the

Board of Trustees. The sponsoring club member is responsible for any credit extended to the group, and for the conduct of the group, including any damage to club facilities,

SECTION 3: Club by-laws, policy rules and these rules of conduct must be observed by all members and guests using these facilities. Violations may result in termination of membership, use restriction, or such other action as determined by the Board of Trustees. The Board of Trustees and their designee are responsible for the enforcement of all laws and rules of the club.

SECTION 4: No alcoholic beverages and/or food will be permitted on the premises unless dispensed by the club, or upon suitable permit. Washington State liquor laws will be observed at all times.

SECTION 5: Gambling shall be prohibited, except as allowed by law.

SECTION 6: Animals are not permitted in the buildings, except seeing eye dogs when accompanied by their masters or part of a program.

SECTION 7: No person who is expelled, suspended or stricken from the rolls of the club will be granted the privileges of the club, nor can any member entertain them as guests.

SECTION 8: Any member having been refused service or admission to the club, or asked to leave the club by the person on duty, shall accept such action as being in the best interest of the club, and they shall take no issue of the matter with any employee of the club.

SECTION 9: No member shall entertain an employee of the club as their guest at any club facilities.

SECTION 10: Only authorized members of the club may be permitted in the galley, store room, behind bars or in the service area.

SECTION 11: Only persons directly authorized by the Board of Trustees are allowed to direct the activities of club employees.

SECTION 12: Reservations for Club Events will be handled as follows:

- a.) Club event reservations will be accepted M-F between the hours of 9-5 with the Membership Coordinator or General Managers designee in his/her absence.
- b.) A confirmation number will be given to the member to confirm the reservation.
- c.) The annual New Year's Eve party and Crab-Feed will be restricted to "Members First" priority. Guest reservations will not be accepted prior to fifteen days before these two functions. "Members First" will include the members immediate family i.e., parent, child, child's spouse and grandchildren.
- d.) Cancellations not made prior to 5 days before the event will be billed at the full rate unless bona fide emergency.
- e.) All "Club Event" functions will be billed all inclusive. (Tax and tip included).

ARTICLE III
OUTSTATION RULES

SECTION 1: The outstations are intended for the recreational use of active TYC members and their on - board guests. Moorage of non – member's/guest boats is prohibited However, the Board of Trustees may authorize sharing/exchanging/reciprocal arrangements of the Oro Bay and Wollochot Bay outstations, including club wide events, with other clubs. Boats utilizing the outstations must correctly display their (respective) club burgee. Outstation usage is restricted to boats skippered and attended to by an active member as defined in Article 1 Section 2 or their spouse. Skippers must sign in immediately after securing their boat or arriving by car. Yacht club membership cards will be shown when requested. All members and guests must observe the following rules and the rules specifically applicable to each outstation.

SECTION 2: Outstation moorage is on a "first come first served" basis. Members may not reserve space at the floats. Boats should be moored as closely as possible to each other to conserve dock space for later arriving boats. Members are expected to assist in relocating their boats if necessary to accommodate as many as possible. When dock space is not available, members are also expected to encourage other members to raft along side when conditions allow. In order to encourage rafting, whenever feasible, members will place fenders on both sides of their boats upon arrival

at the outstation. The outstation manager will not assign moorage locations but is expected to assist in mooring and/or moving boats when necessary.

SECTION 3: The privacy and rights of others, be they children or adults must be respected. Members will be held strictly responsible for the conduct of themselves, their families and their guests, and will be required to reimburse the Club for any damage to outstation facilities. The responsibility of parents to exercise effective control over the behavior of their children is particularly emphasized. Abuse of the facilities will be strictly monitored and may lead to suspension of outstation or other Club privileges.

SECTION 4: At all of our outstations we have neighbors. It is imperative, if we are to retain our present outstations and acquire new ones, that we conduct ourselves as good neighbors. In particular, it is important that TYC members and guests not trespass on neighboring property and that noise be controlled. The use of boat loud-hailers and whistles is prohibited except in case of emergency.

SECTION 5: All pets must be kept on a leash when off their boats. Members of each vessel with pets aboard will be held responsible for the actions of the pets at all times aboard and ashore. Pets are not allowed in the kitchen, storage rooms, restrooms or showers. Dogs on rafting boats that are too large to be carried over boats must be taken ashore by dinghy. Members are responsible for the prompt removal and cleanup of all feces and urine from TYC structures.

SECTION 6: The outstation facilities are intended for the use by active members and no boat may be unattended for more than sixteen (16) hours or overnight. Attendance must be by the member or spouse. In addition, boats may be moored at these facilities for a total period not to exceed nine (9) days in any calendar month.

SECTION 7: Hosting members are responsible for the actions of their guests and must be present at the outstation with their guests. Moorage or rafting of guest boats is not allowed. Non member guests visiting by dinghy from their boat shall secure the dinghy per Section 13.

SECTION 8: Power hookups are available based on one outlet per boat. A second outlet can be used only if there is a vacant slip and then this must be disconnected if a boat takes that slip. All power must be shut off before connecting or disconnecting power cord to prevent receptacle burn out.

SECTION 9: Campers and recreational vehicles are not allowed at outstations.

SECTION 10: A “no wake” speed is required when approaching the dock and within the outstation facility.

SECTION 11: Overboard discharging must be carefully controlled and all laws and regulations must be observed.

SECTION 12: All facilities and gates must be kept locked except during club functions.

SECTION 13: Tenders should not occupy dock space or impede rafting. Tenders should be kept aboard the mother vessel, bed to the stern or parked in a designated dinghy area.

SECTION 14: As a courtesy to other boaters, generators (year round) and diesel furnaces (in July and August) shall not be operated before 0800 or after 2200 hours.

SECTION 15: Spirit rule: any activity by a member appearing to circumvent the specific rules or operating outside the “spirit” of the Tacoma Yacht Club and/or our outstation rules as written in this yearbook will be considered as serious.

**ARTICLE IV
GUEST MEMBER DOCK, BASIN &
FACILITIES**

SECTION 1: The guest members dock in the club basin is intended for the recreational use of active members. Because these facilities are limited, courtesy and sharing is especially important and other TYC members are to be allowed to tie along side (raft) when space and safety permits. All members and guests must observe the posted rules.

SECTION 2: Active member boats may use

these facilities for a total period not to exceed nine (9) days in any calendar month, but no more than four (4) consecutive days. Occasionally, an exception to these rules may be made where, in the opinion of the Port Captain, the guest members dock is required by an active member because of an unusual need. The guest dock may occasionally be reserved for club functions by the Board of Trustees and at such times normal usage will be restricted. Improper use or needed repairs shall be reported to the club manager.

SECTION 3: Moorage privileges from reciprocal yacht club members apply only to the space allocated on the guest member's dock. Reciprocal guests may moor for a maximum of 48 hours in any calendar month and must fly their club burgee. No boat may be left unattended overnight.

SECTION 4: All users must complete a guest moorage registration.

SECTION 5: Overboard discharging must be carefully controlled and all laws and regulations must be observed.

SECTION 6: All boats, including dinghies, must travel at a “no wake” speed. Sailing is not allowed.

SECTION 7: Scuba and other diving are permitted only for maintenance or construction. Only an active member or club official may authorize diving operations (except diving of an emergency nature). The club office must be notified in advance and all normal diving safety procedures must be followed.

SECTION 8: All facilities, other than moorage berths, are intended for club operations, and the occasional daily use of active members. Any other usage must be approved in advance, by the Port Captain in writing and a permit signed by the Port Captain must be displayed.

SECTION 9: Club members, occupying a moorage berth, may be granted permission to live aboard their boats by the Board of Trustees. However, all conditions imposed by the Board of Trustees, including compliance with all applicable laws and regulations and payment of club service fees, must be met.

SECTION 10: All dinghies must display permanent identification and be contained

either within the moorage berth, or in a club dinghy moorage area. Those stored in a club dinghy area must be registered with the club and the required fees paid.

SECTION 11: a.) Any active member may be granted permission by the Board of Trustees to occupy a dry moorage berth provided they meet all conditions imposed by the Board of Trustees, including maintaining a current moorage agreement, and payment of club fees.

b.) Approval of dry moorage application is delegated to the Port Captain. The Port Captain will determine the size of boat/trailer combinations that will be allowed. One dry moorage slip will be allowed per active member, space available. No commercial business may be conducted in this area. Boats stored in dry moorage shall be maintained in a ship shape condition. Derelict boats shall be removed immediately at the request of the Port Captain.

c.) Associate members will be allowed to hold dry moorage on a space available basis. Preference will go to active members. Associate members may be bumped or can become full active members to retain dry moorage. Associate members cannot fly the burgee, and do not get in-water privileges, so must launch from the park docks or some other facility outside of the Tacoma Yacht Club basin.

SECTION 12: The parking facilities are limited, and parking other than in the clubhouse area is restricted to active members. Active members must display an appropriate permit to park in areas outside of the clubhouse area. Members leaving their vehicles for seven (7) days or longer must park in the clubhouse area. Members living aboard may have a maximum of two (2) vehicles. TYC members are responsible to insure that their guests, including non-member crew, park in the Clubhouse parking lot. TYC reserves the right to tow any vehicle not complying with parking restrictions.

SECTION 13: The moorage rules and agreement are herein incorporated and must be complied with by all affected members.

SECTION 14: The lifting hoist is intended only for occasional use of active members in club operation. The operator of the hoist must have attended a TYC conducted jib hoist training and safety class. The operator will abide by all the TYC rules applicable to operation of the hoist

including those pertaining to Boat ownership and insurance.

SECTION 15: Operation of the hoist is at the risk of the owner/operator and the Tacoma Yacht Club assumes no liability. The posted lift capacity shall not be exceeded. Each boat or other item of equipment to be lifted by the hoist shall have a current gross weight identification attached to it.

SECTION 16: Lifting eyes must be installed of sufficient quality to lift the boat or equipment safely and each owner shall have his own lifting bridle. No slings shall be used to lift boats at any time.

SECTION 17: The lift hoist area must be maintained in a clean manner. This area shall not be used for any cleaning or other work not incidental to the lifting operation.

SECTION 18: There shall be a minimum of two (2) persons present for the use of the hoist. Safety lines to control the object being hoisted must be attached and manned during the hoist use at all times. No person shall ride any object being hoisted.

SECTION 19: When the lift hoist is being operated, no person will be on the service ladder.

SECTION 20: The use of Carnes Landing facilities is limited to active members with written approval of the Port Captain and subject to the following restrictions:

A.) The tie up of boats in the area between and adjacent to short C and B docks is limited to four (4) hours as posted. No boat or boathouse will tie up in this area overnight without posted written permission of the Port Captain.

B.) The tie up of boats in the area between and adjacent to A and B docks is allowed for occasional daily use by active members. Overnight and other usage must be approved in advance by the Port Captain and a permit signed by them displayed on the boat, visible from dockside at all times during such use.

C.) At the Port Captain's discretion, the space between and adjacent to A and B docks may be used at times for overflow from the guest members dock, including reciprocal yacht club guests.

D.) Normal traffic to and from adjacent moorage areas shall not be impeded by described usage of the above portions of

Carnes Landing.

E.) The use of Carnes Landing may at times be reserved for club functions by the Board of Trustees and at such time normal usage will be restricted.

SECTION 21: Use of the grid shall be limited to active members. Sign up is on a "first come first served" rule. Prior to signing up to use the grid, members shall confirm that the tide change is sufficient to get the boat on and off the grid.

SECTION 22: It shall be up to the active member to determine which grid would be best for use of the member's boat. Safety and common sense are always of the utmost importance and are the sole responsibility of the member. Inexperienced and first-time users are advised to seek out and get advice of the best possible way to use the grid. It is advisable to have the boat as light as possible before using it. Ensure that fuel and water valves on the boat are closed if necessary.

SECTION 23: The grid areas are and can be very slippery and dangerous if the user is not extremely careful. The user is responsible for their own safety at all times.

SECTION 24: When utilizing the grid, the member shall take into account any vertical and horizontal movement of the boat along with the tide when securing the boat to the grid pier. Sufficient weights on the pier side of the vessel shall be used as necessary. When secured to the grid, the owner shall not leave the boat until the boat is firmly on the grid area. Any problems or potential safety concerns shall be reported immediately to the club manager, Port Captain, or safety officer. All members must adhere to the rules posted regarding the use of the grid and grid area as posted in the clubhouse as well as those posted on the grid area itself.

SECTION 25: There shall be no additions or alterations to any of the docks within the basin without a recommendation from the Foreshore Committee and approval of the Board of Trustees.

SECTION 26: No member of the Foreshore Committee shall seek or accept any compensation for any work conducted on any boathouse kept, or to be kept, in the Tacoma Yacht Club Basin.

ARTICLE V

TYC Moorage Basin Environmental Policy

1. All self-employed boat workers and independent contractors must register with and receive approval from the TYC Club Manager and read and sign an agreement to abide by these TYC Moorage Basin Environmental policies. Such persons are responsible for any and all environmental damage caused by them.

2. All moorage members shall abide by the following "Best Management Practices" during the routine usage of the TYC basin and the maintenance of their vessels and boat houses within the basin. Moorage members are individually responsible for environmental damage caused by them, their vessels boathouses and/ or dock boxes, and any hired independent contractors whom they have employed.

ENGINES AND BILGES

- Use absorbent bilge pads to soak up oil and fuel
- Recycle oil and diesel properly in the containers provided.
- The TYC "recycled oil containers" shall not be used for dumping lube oil containing water or other chemical fuel/hydraulic/antifreeze materials. They will also not be used to dump oil containing bilge water. Members are responsible for the disposal of such hazardous waste products. Call 1-800-RECYCLE.
- Dispose of fuel and fuel filters properly off premises. Do not place in dumpsters.
- Dispose of oil filters properly in the container provided.
- Do not discharge bilge water if there is a sheen to it or if it contains any hazardous materials.
- Do not dispose of any fuels, oils, solvents, filters or rags in dumpster. Any violation will make the member responsible for the overall disposal of the contaminated containers with contents.
- Report all spills immediately to the Club Manager or Security guards in order that the TYC "Spill Response Plan" can be implemented.
- Individuals responsible for causing

hazardous chemical or oil spills are required by laws to report such spills to the Coast Guard (1-800-424-8802).

PAINTING AND VARNISHING

- Limit the quantity of open solvents and paints on dock to one gallon of each.
- Always mix and prepare paints over tarp.
- Always utilize drip pans and drop cloths to insure that paints do not reach the water.
- **Spray painting of any kind is prohibited.**
- Dispose of paint residues off the premises. Only dry empty paint cans may be placed in dumpsters.

BOAT TOPSIDE WASHING AND SURFACE PREPARATION:

- Use biodegradable cleaners whenever the cleaners will enter the seawater along with the wash down water. Use tarps to capture all dust, scrapings and debris so that they will not enter to water. Vacuum dust and debris or empty tarps frequently in order to prevent debris from being inadvertently blown into the water.

SEWAGE

- Untreated sewage shall not be discharged directly into the water.
- Store untreated sewage "on board vessel" holding tanks until disposed of properly at an authorized pump outstation.
- Ensure MSD Type I systems work properly and are not discharged while the vessel is in the TYC basin.

SOLID WASTE DISPOSAL

- Dispose of all trash and garbage in dumpsters provided. The same rules apply for the disposal of hazardous materials as are required for residential trash collection. All possible recycling is highly encouraged. Disposal of lumber, old appliances, motors/parts, rugs and furniture is prohibited.

CHEMICAL STORAGE

- Do not store paints and thinners in excess of three gallons.
- All hazardous materials shall be stored in locker containers so as to insure that it can not inadvertently reach the water.
- Outboard motor fuel kept in boathouses or dock lockers shall be stored in USCG approved containers and shall not exceed six gallons in total. All hazardous material disposal is the responsibility the moorage member. Call 1-800-RECYCLE.

TIDAL GRID USAGE

- The tidal grid shall not be used for any type of bottom cleaning or painting.
- Allowable grid usage includes such maintenance items as: hull cleaning and polishing (water wash down is prohibited), zinc and underwater fitting replacement, prop, shaft and strut work, hull surveys, emergency/minor hull repair, etc.
- All debris created during work on the grid should be captured and removed from the grid before the next incoming tide.

DRY LAND BOAT STORAGE

- The same environmental policies and rules apply to dry land boat maintenance as to "in the water" maintenance. Bottom washing of dry land stored vessels is permissible provided there is no toxic bottom paint washed off.

SUGGESTED GRID USE PROCEDURES

It is necessary to sign up on the GRID SCHEDULING SHEET in the Club Office to avoid any conflicts with other users. Sign-up is a "first come first served" rule. When signing up, make sure you have checked the RANGE OF TIDE TO GET YOUR BOAT ON AND OFF THE GRID!! It will be different for any of the four grid positions, as well as the type of vessel you have. SAFETY AND COMMON SENSE ARE ALWAYS OF THE UTMOST IMPORTANCE. Inexperienced and first time users are advised to seek out and get advice on the best possible way to use the grid. It is advisable to have the vessel as light as possible before using the grid. On some vessels, insure that fuel and water balance valves are closed.

1. Check the grid in advance at LOW TIDE before using it. (A) Make a note of the GRID TIMBERS or PADS relative to the rudder, prop shaft and keel of your vessel. (B) Determine which grid will be best for your boat's center of gravity (balance points, length & beam).

2. Keep in mind that those grid areas, which are under high-water levels, can be very slippery and dangerous if the user is not extremely careful. The user is responsible for his/her own safety at all times.

MOORING TO THE GRID

1. Dependent upon the type and construction of the boat, you will normally secure your vessel with fore and aft spring lines. In addition, a sufficiently strong line WILL secure the boat to the shore pad eyes to prevent the vessel from sliding off the grid under unforeseen circumstance.

2. Allowance for the vertical movement of the tide will be taken into account when securing the vessel to the grid pier.

3. Use sufficient weights on the pier-side of the vessel to make it list toward the pier, but don't overdo it. Weighted (pad-eyed cement blocks) lines should be fastened to the vessel to hold it against the pier stations during the

tide changes. On some vessels the weighted lines must be fastened to the far side of the vessel to prevent the vessel from tilting away from the pier. On some vessels the lines securing the boat to the pier cannot be under the life-lines. This could cause the vessel to be pulled up and tip it away from the pier with disastrous results. AS THE TIDE IS GOING OUT, THE OWNER SHOULD NOT LEAVE UNTIL THE VESSEL IS FIRMLY ON THE GRID.



MOORAGE RULES & AGREEMENT 2008-2009

In the spirit of the Tacoma Yacht Club By-laws under Article 11, it is the intention of the following rules and regulations to reserve the Tacoma Yacht Club (TYC) basin moorage for ACTIVE CLUB MEMBERS. Good seamanship, common sense and courtesy will be overriding factors in judging disputes of these rules.

SECTION A

DEFINITIONS

As used in these regulations, the following words and terms are defined as follows:

1. **BOAT:** As stated in the TYC by-laws, Article 4, section 4. (a)
2. **TYC BASIN:** Area, (not including public float) under direct control of TYC per lease agreement.
3. **BEAM & LENGTH:** Actual beam measurement of the vessel. Length of the boat is defined as actual length of the boat including bow pulpit, transom step, and or dinghy.
4. **BERTH:** Area with the TYC moorage facility suitable for the moorage of a boat or boathouse, but only one (1) boat.
5. **BERTH SIZE:** Actual measurement of the berth.
6. **OPEN BERTH, SUITABLE SIZE:** Double open berths will be allowed only 50% of area between fingers per vessel using the berth size definition above. Maximum beam shall be the actual beam measurement of the vessel plus 2 (two) feet.
7. **BOATHOUSE:** Any floating structure intended to house a boat.
8. **No part of the boat, including dinghy, can protrude beyond the length of the boathouse.**
9. **BOATHOUSE MEASUREMENTS:** Actual outside foot and inch measurements of the structure at the widest point.
10. **DINGHY:** Any small boat used as a tender.
11. **MOORAGE PRIVILEGE:** A privilege extended to qualified members for the purpose of mooring their boat or boathouse within the moorage basin leased and operated by TYC.
12. **BOARD:** The Board of Trustees of TYC.
13. **DESIGN STANDARDS:** As outlined in these rules, Minimum Boathouse Construction Standards for Existing Boathouses, and Construction Standards for New Boathouses.
14. **REQUESTS:** To the Office, Port Captain, Assistant Port Captain and or Foreshore Committee, will be made and acknowledged in writing. Verbal communications alone will not be valid or binding. Copies of all written requests, acknowledgments, directives, and letters concerning moorage will be kept in the Moorage Members file.
15. **DOCK CAPTAIN:** Foreshore representative responsible for a specific dock.
16. **FETCH:** The distance between adjacent fingers of a double open berth.
17. **BILLING MEASUREMENTS:** Moorage fee measurements for boats and berths will be adjusted to the nearest full foot, breaking at the first 6 inches; e.g. actual measurement is 12 feet 6 inches = 13 feet; 12 feet and less than 6 inches = 12 feet.
18. **VESSEL SAFETY CHECK:** Vessel Safety Check as defined by the United States Coast Guard Auxiliary and or the United States Power Squadrons.

SECTION B

GENERAL RULES

1. To carry out the purpose of the Club, moorage facilities have been established and are maintained for the use of its Active Member(s) who take an active part in Club activities and programs, and who use their boat on a regular basis. Actual participation in "work parties" for the maintenance and improvements of the docks is expected of all moorage members.
2. Club By-laws, Policy Rules, and resolutions shall be observed by all members and guests using these facilities, including those of moorage berths, guest-member's dock, and Carnes Landing. Violations may result in termination of moorage or membership, use restrictions, penalty or service fees, or such other action as determined by the Foreshore Committee or if necessary the Board of Trustees.
3. The facilities may, from time to time, be reserved for Club functions and other usage by the Board and at such times use restrictions will apply.
4. The Board reserves the right to take any action necessary in management of Club facilities, including relocation of boats, docks and boathouses.

5. IN AN EMERGENCY, ANY EMPLOYEE OR CLUB MEMBER IS AUTHORIZED TO TAKE SUCH EMERGENCY ACTIONS NECESSARY TO PREVENT OR MINIMIZE DAMAGE.

6. Members who wish to transfer or share ownership in boats or boathouses with moorage berths, or apply for a different size moorage berth and/or boathouse, must complete an application for transfer of moorage berth and obtain approval of the Port Captain or the Assistant Port Captain.

7. Moorage berths may not be used by other members without the written approval of the Port Captain. The Port Captain may authorize temporary rental to an Active Member.

8. The Port Captain is not and will not be required to keep confidential any information in the execution of his duties applicable to all Moorage and Policy Rules.

9. Requests for action, and or correspondence, from the Port Captain/Club Office shall be resolved or responded to within ten (10) working days, unless there are extenuating reasons for not being able to do so.

10. Requests to the TYC Office, Port Captain, or the Foreshore Committee shall be made and acknowledged in writing. Verbal communications alone will not be valid or binding. Copies of all written requests, acknowledgments, directives, and letters concerning moorage shall be maintained in the moorage files specific to each moorage member.

11. No part of the boat, including the dinghy, can protrude beyond the length of the boathouse.

12. Moorage members will provide a key or combination to their boat and boathouse for the purpose of safety to club and member property. A lock box at each dock will house the key for each boat/boathouse. Lock boxes are title key accessed and cannot be duplicated. Title keys can only be accessed by combination code that will be kept by the Chairman, Port Captain and Club Manager. In the event of an emergency i.e. sinking boat, fire, fuel spill etc. entry can only be gained with the knowledge of one of these three people. The access code will be changed periodically or following any emergency. No employee, committee or other person will have access to member's property. No property will be accessed without the consent first being obtained from the owner or 48 hour advance written notice, unless there is an emergency. **All boathouses shall be opened for Daffodil.**

13. No boathouse or open slip shall have attached or placed adjacent to, any sign, decoration, artwork or any other item that extends more than 4 inches beyond the approved structure of the boathouse or open slip. No plants of any size are allowed. This rule does not apply to dockside doorway overhangs existing prior to November 19, 2008 that do not adversely affect safety.

**SECTION C
BEST MANAGEMENT PRACTICES**

Tacoma Yacht Club is committed to preserving and enhancing the environment through proper management of all activities that occur at this facility. Given this commitment and in accordance with the Department of Ecology rules, United States Coast Guard regulations, and the Federal Clean Water Act, we have established these Best Management Practices in the hope that they will ensure the continued safekeeping of our harbor and marine environment. Basin guards are available to assist members 24 hours/day, 7 days/week.

Bilge Water Management and Used Oil:

Oily bilge water that is not contaminated by soaps, cleaners or engine coolant and is less than 25 gallons may be deposited into the properly marked storage drums located at the end of the

maintenance shed free of charge, 24 hours/day. For quantities over 25 gallons, boat owners should contact a private company to remove the bilge water.

The discharge of contaminated bilge water is illegal. Do not discharge bilge water that is contaminated with oil, detergents, and engine coolant or bilge cleaners. The fine for discharging oil from your bilge can be as high as \$20,000 per day/per violation. Use oil absorbent bilge pads or pillows in your vessel's bilge to soak up oil and fuel. This discharge is toxic to marine life.

To prevent contamination of bilge water, do not drain oil into bilge. Fit a tray underneath the engine to collect drips. Use pads in the pan to make clean up easier. Keep the bilge area as dry as possible. Fix all fluid leaks in a timely fashion. Inspect fluid lines and hoses for chaffing, wear and general deterioration. Clean bilge areas after engine maintenance work. When changing engine oil, wipe up any spills.

Dispose of oil soaked absorbents when they are fully absorbed by wrapping in newspaper and then double wrapping in plastic and placing in the trash.

Keep engines tuned and operating at peak efficiency. Keep the use of engine cleaners to a minimum.

An oil recycle station is located at the end of the maintenance shed and is free of charge to moorage members.

Fueling Practices:

A full-service fuel station is located at Breakwater Marina and is open 7 days a week from 9:00 to 4:30 PM, except in the summer when it is open from 8:00 to 8:00 PM

All fueling must take place at a fuel station. Avoid topping off your fuel tanks. Estimate the amount of fuel needed prior to filling your tank. Always have absorbent materials on hand and at the ready before fueling. Catch any spills with an absorbent pad or container. Do not use detergents on fuel/oil spilled in the water. Detergents disperse spills, but do not eliminate them and the combination is more harmful to the environment than the fuel/oil alone. Never leave fuel nozzles unattended.

Oil absorbent pads are available at the fuel dock store.

Hazardous Chemicals, Cleaners and Wastes:

TYC moorage members are responsible for the proper disposal of their hazardous waste.

Hazardous or flammable chemical/materials are not allowed to be stored in dock lockers or on the dock. Materials stored on the vessel should be covered and secured inside secondary containment. Try not to store hazardous or flammable materials on the vessel in case of a fire or sinking vessel.

Disposal of used oil, antifreeze, paints, solvents, varnishes, gas cylinders, preservatives and batteries in the garbage is prohibited. These materials are not to be discharged to the sanitary sewer or to marine waters. Do not dispose of these wastes in the Basin dumpsters. Do not leave these wastes on the dock or in the dumpster areas.

Spill Prevention and Response:

Should a spill occur on or from your vessel, immediately stop the spill or leakage source and contain the spill. Report the spill immediately to the U.S. Coast Guard National Response Center at 1-800-424-8802 and the Department of Ecology at 1-800-OILS-911 (258-5990). Please contact the Basin Guard for assistance. See additional contact information at the end of this document.

Have a supply of absorbent materials on board your vessel. Used absorbent materials should be wrapped in newspaper, double wrapped in plastic and disposed of in the trash dumpster.

Do not use detergents or soaps to clean up spills. Oil and detergents are toxic to fish and other marine life. Do not use detergents on fuel/oil spilled in the water. Detergents disperse spills, but do not eliminate them and the combination is more harmful to the environment than the fuel/oil alone.

Solid Waste:

Trash dumpsters are located throughout the basin. Recycling containers for aluminum cans, glass, newspaper, tin and some plastics are available across from the Guard Shack in the recycling/garbage

areas. This service is available 24 hours/day and at no cost to the moorage member. It is prohibited to throw any garbage into the water or on the land.

Sewage and Gray Water Management:

Sewage pump out facility and Porta-potty discharge station is located at Breakwater Marina. TYC Shore-side restrooms and showers are available for use 24-hours, 7 days per week. We encourage the use of the TYC shore-side facilities to reduce gray water generation.

The discharge of untreated sewage or black water is prohibited. TYC Basin is a zero discharge marina. The use of MSD I and MSD II is prohibited while a vessel is moored or navigating within the Basin.

Reduce gray water generation by minimizing the use of sinks, soaps and detergents and by rinsing your vessel with clean water. If you must use soap, use more environmental friendly soaps (no chlorine or petroleum distillates). If gray water discharge displays turbidity, oil sheen or discoloration to the receiving water, this violates Washington Department of Ecology's water quality standard in RCW 90.48. For example; soap suds in the water violates this standard. Vessel owners are subject to fines and penalties when this standard is violated.

Gray water discharge from sinks, dishwasher, laundry and showers may be harmful to aquatic life within the marina and contains bacteria in sufficient quantities to be a public health concern. Gray water quantities should be minimized and contained wherever possible. Vessel owners are encouraged to utilize the TYC shore side showers and restrooms.

The discharge of laundry water from a vessel or boathouse is prohibited.

Use sink screens or strainers and dispose of strained waste in the garbage.

Pet waste may be a substantial source of fecal contamination to the waters of TYC. All pet waste must be promptly removed and properly disposed of in the garbage.

Repair and Maintenance Activity:

A limited service boat yard and repair facility is located at Breakwater Marina and operated year round. Extensive repair work and bottom cleaning must occur in a commercial and permitted boatyard or shipyard.

Washington State Department of Ecology and the Department of Natural Resources have determined the cleaning by commercial divers of vessels painted with sloughing and ablative anti-fouling paints and tin compounds while the vessel is afloat is prohibited by state law. Regulations also prohibit the use of mechanical or hydraulic devices for in-water hull cleaning. Please note that commercial divers conducting in-water hull cleaning or repairs must have a National Pollutant Discharge Elimination System (NPDES) permit from the Department of Ecology. Members need to ensure that this permit is held by any diving company that they employ. The April 1999 Washington State Department of Natural Resources Environmental Advisory for commercial divers is posted at the TYC Office.

Painting, scraping and refinishing of boats in the water is limited to minor repairs. Minor repairs, as defined by the Washington Department of Ecology, is limited to the vessel's superstructure, deck and hull above the waterline and is 25% or less of the vessel's hull surface above the waterline.

Any minor painting, scraping and refinishing must be contained and all debris collected. All paint mixing must be done with the can placed inside additional containment that will catch spillage. Paint cans used shall be no larger than one-gallon in size. Minor painting and sanding is allowed on the interior and superstructure of the vessel. Placing a tarp over the work area is required to prevent any release of sanding debris or paint to the marine environment. The tarp should prevent releases as well as run off from rain. Assistance with containment provisions is available in the TYC office.

Repair activity is not allowed on the dock. A dock box is provided at each slip for storage of equipment and supplies.

Clean water under pressure may be used to remove salt from the outside of the vessel; however, any turbidity, oil sheen or discoloration to the receiving water is a violation of DOE Standard RCW 90.48 and is prohibited.

No repair or maintenance activity, including the washing of boats is allowed in the dry moorage and boat hoist areas. The drains in these areas discharge directly to the marine waters.

Vehicles:

Maintenance of vehicles in the parking lot is not allowed. Painting, engine or transmission removal is prohibited. Vehicles that leave significant amounts of fuel, oil, or transmission fluid in the parking lot are prohibited and may be towed at the owner's expense.

No car washing is allowed at the Basin. All parking lot drains discharge directly to the Sound. Use a commercial car wash facility that recycles the contaminated water.

Pesticides and Fertilizers:

No chemical fertilizers, herbicides or insecticides are used in the maintenance of the landscape areas within the marina.

Most pots and planters are open on the bottom and some of what goes in the top discharges out the bottom and potentially into Basin waters. Do not use any pesticides. If a fertilizer is used, a saucer or other containment under the pot is necessary.

Please contact the Guard House to report any spill, discharge or other unsafe practices. The direct line to the guard house is (253) 761-9399. The direct line to the main clubhouse is (253) 752-3555.

Sewage Handling Disposal:

Discharge of untreated sewage anywhere within the waters of Puget Sound, including TYC Basin waters, is prohibited by law (Federal Water Pollution Control Act, 33 USC 1322; Washington State Water Pollution Control Act, Chapter 90.48 RCW, and other federal, state, and local laws and regulations). Discharge of treated sewage in TYC Marina is prohibited.

METHOD OF SEWAGE HANDLING (TO BE COMPLETED BY NON-LIVEABOARD WET MOORAGE CUSTOMERS):

I use the following method of sewage disposal on my vessel: (Please initial one)

Initial ___ The vessel has no head (toilet). I only use shore side facilities. Live-aboard -boats will be inspected by TYC staff, initially, and on an annual basis to verify no head on the vessel.

Initial ___ The vessel has a working porta-potty that is dumped at the discharge station

Initial ___ The vessel has a working Type III Marine Sanitation Device (MSD III), that is pumped out regularly at the self-service pump out station .

Initial ___ The vessel has a working Type III Marine Sanitation Device (MSD III), that is pumped out regularly by a pump out service provider.

Initial ___ The vessel has a working USCG certified Type I Marine Sanitation Device (MSD I). The MSD I system will not be emptied within the TYC basin. Live-aboard boats will require a Foreshore tie-off seal on the overboard discharge value. These vessels will be inspected, initially, and on an annual basis to insure that the tie-off seal is intact. If the MSD I is used outside of the basin, the live-aboard moorage member must request the marina office to install a new tie-off seal. Proof of travel outside the basin may be required.

Initial ___ The vessel has a working USCG certified Type II Marine Sanitation Device (MSD II). The MSD II will not be emptied within the TYC basin. Live-aboard boats will require a Foreshore tie-off seal on the overboard discharge value. These vessels will be inspected, initially, and on an annual basis to insure that the tie-off seal is intact. If the MSD I is used outside of the marina, the live-aboard tenant must request the marina office to install a new tie-off seal. Proof of travel outside the marina may be required.

Initial ___ The vessel has a working USCG certified Type III MSD that I do not use. I use shore side facilities only. Live-aboard boats will require a Foreshore tie-off seal on the overboard discharge value. These vessels will be inspected, initially, and on an annual basis to insure that the tie-off seal is intact. If the overboard discharge is used outside of Puget Sound, the live-aboard tenant must

request the marina office to install a new tie-off seal. Proof of travel outside the United States may be required.

I/we have read and will adhere to these Best Management Practices and will help TYC achieve the goal of zero discharge to the environment.

Moorage Customer Name(s): _____

Please Print

Please Print

Signature(s): _____

Date: _____

PLEASE INITIAL AND SIGN THIS PAGE AND RETURN IT TO THE CLUB WITH YOUR SIGNED MOORAGE AGREEMENT IMMEDIATELY. THANK YOU!

SECTION D FEES

The Club reserves the right to impose moorage, service and penalty fees as determined by the Board. Such fees shall include, but not be limited to the following:

- A. Moorage fees.
- B. Moorage Deposit fee.
- C. Electrical meter installation fee.
- D. Electricity fees and Minimum Monthly Electricity Charges.
- E. Temporary rental of moorage berth, in addition to the regular rental and Service Fees.
- F. Penalty fees as determined by the Board.
- G. Live-aboard fees.
- H. Dinghy Dock and or Dry Storage Fee.
- I. Cleanup and damage deposit fee for the use of Carnes Landing or any other approved work area. Members will be responsible for the full cost of any further charges.
- J. Electrical disconnect/re-connect fee.
- K. New moorage charges will apply from the first (1st) of the month following the Foreshore Committee approval for the requested size change.

SECTION E MOORAGE ASSIGNMENT

For moorage assignment consideration, the applicant:

Must be an Active Member in good standing who has filed a proper application for moorage, deposited the applicable fees, provided official proof of ownership, current registration, insurance, and has signed this Moorage Agreement, may be assigned an available berth in the TYC basin, and shall be entitled to occupy that berth as long as the member's boat qualifies for the size of the berth and he/she fully complies with currently approved moorage rules and membership rules. A member may be reassigned to another available berth on application and or by action of the Port Captain for betterment of the Club's facilities or as further indicated in these rules

2. Club By-laws, Policy Rules, and resolutions must be observed by all members and guests using these facilities, including those of moorage berths, guest-member's docks and Carnes Landing. Violations may result in termination of moorage or membership, use restrictions, penalty or service fees, or such other action as determined by the Board of Trustees.

3. Any boat assigned moorage in the TYC basin must be 100% Active Member owned. No more than two (2) members may participate in such ownership with neither owning more or less than 50%.
4. No member may own or have a share in more than one moorage berth or boat in the TYC moorage basin except during transfer of moorage, and in no case longer than 90 days without special permission from the Port Captain.
5. Members shall have the right to place boathouses in their assigned berths, except in stalls DESIGNATED AS "OPEN." All boathouses shall conform to the "Minimum Boathouse Construction Standards for Existing Boathouses" or the "New Boathouse Construction Standards" as applicable and adopted by the Board.
6. No member may be assigned or retain moorage or other basin space for a boat used for commercial purposes, or for brokerage of a boat.
7. A member may lease "dry moorage," as available, for a trailer able boat, even though he/she may have wet moorage in the TYC basin. Dinghies can be stored on the dinghy float. They must be permanently identified, and be registered at the Club office. Either storage will pay an appropriate charge as set forth by the Board.
8. Each moorage member shall provide evidence on an effective boat and boathouse comprehensive insurance policy of current liability coverage, covering the member in the amount of not less than \$300,000. A copy of this policy, or Certificate of Insurance, will be placed in the member's office file with the properly signed moorage agreement. Each policy shall provide that the Tacoma Yacht Club is an interested party and that Tacoma Yacht Club shall be advised of any cancellation or change in coverage 30 days prior to it being effective. For those vessels that qualify for YACHT insurance policies, an environmental endorsement must be included. Each member has the responsibility to carry the appropriate level of insurance for his or her property.
9. Proof of insurance, current state registration or Federal documentation indicating ownership or a properly endorsed application for such will be presented to the Club office prior to the granting of moorage assignment. This documentation and documentation indicating all member owners' names will be kept in the member(s) moorage files located in the TYC Office.
10. The above documents must be presented to the Club office prior to occupying the assigned moorage berth. Extensions may be granted for up to 20 days provided proof of undertaking can be generated. Should the documents required in paragraph 9 above not be forthcoming within 20 days, moorage may be terminated and awarded to the next qualified applicant.

SECTION F MOORAGE RETENTION

To retain possession of an assigned berth, a member must:

1. Occupy it continuously, except that it may be vacant for a period not to exceed 60 days. Extensions beyond 60 days may be granted at the discretion of the Port Captain upon receipt of a written request, stating the reason for the extended vacancy (long vacations, lengthy repairs, etc.).
 - a. Occupy it continuously with a vessel whose length, as defined in Section A. 3. is at least 60 percent of the overall length of the boathouse or open berth. Failure to comply will result in the surrender of moorage and, if applicable, removal of the boathouse and or boat from the basin.
2. Pay the fee established by the Board for berth rental and services monthly in advance.

3. Maintain the vessel assigned to the moorage berth in a seaworthy state with registration or documentation and be capable of passing a Vessel Safety Check. Boathouses assigned to a moorage berth (if applicable) should be maintained in such a manner that they are capable of passing (without major repair or condemnation) the boathouse standards inspection (see section on boathouse standards).
4. Produce and surrender to the TYC Office, current copies of insurance, state registration and documentation (if applicable) on or before September 1st of each year. Failure to produce these documents in a timely manner shall be grounds for moorage termination.
5. If the member sells the boat and wants to retain his assigned berth, the following conditions must be met: The member may retain his assigned berth provided he re-occupies the berth within sixty (60) days with a conforming vessel.
6. If the member removes or sells the boathouse, and desires to retain the boat and berth, the following conditions must be met: (1) May retain his/her assigned berth provided he/she re-occupies the berth with a new boathouse within sixty (60) days. The construction of the new boathouse shall conform to the most current version of the "New Boathouse Construction Standards" in effect at the time of the removal.
7. When a berth becomes vacant by reason of the disposal of a boat, the member shall advise the Port Captain in writing and shall have sixty (60) days to re-occupy it unless this period is to be extended. Such approval shall be granted only by reason of a delay in delivery of a boat for which the applicant can show a bona fide order or a contract making the re-occupancy beyond his/her control, or for other good reason.

SECTION G MAINTENANCE OF BOAT OR BOATHOUSES

1. All boats and boathouses shall be maintained in a safe, clean and presentable condition and shall meet all Club requirements in addition to the "Minimum Boathouse Construction Standards for Existing Boathouses" or the "New Boathouses Construction Standards" (as appropriate). For boathouses there shall be:
 - a. A window (100 sq. inches minimum) located at the dockside of the boathouse, with the bottom of the window no higher than five (5) feet above the walkway.
 - b. A nightlight (minimum 25 watts) permanently fixed to the boathouse, which shall be on during hours of darkness so security can check the condition of the boat and detect smoke.
 - c. A minimum of (1) step ladder is to be installed inside the boathouse with the ability of extending three steps into the water.
 - d. An Identification Name Plate on all moorage slips (and dinghies stored in the basin) bearing the owner's name, boat name and two (2) telephone numbers where the owner(s) and another responsible party can be reached in case of emergency.
 - e. Boathouse numbers shall be a minimum of 3 inches in height, black in color and displayed at both ends of the boathouse. For waterside numbering, the numbers shall be located approximately 6 to 8 feet above the waterline and on the right (starboard) side of the boathouse.
2. Clamp-on type lights are not permitted. Unattended lights and heat lights inside a boat are prohibited. Violators will have their power turned off for non-compliance.
3. Boathouse curtains, rollup or swinging doors will be fully opened and dock entrance will be fully

opened before any engine, generator or combustion heater is started. Sailboats with full deck covers will have such covers opened before any engine generator or combustion heater is started.

4. Members must maintain his/her boat in a seaworthy condition, with a working engine with sufficient power to properly maneuver the boat in the basin. The boat shall be capable of passing a Vessel Safety Check. The boat must leave the basin at least twice a quarter. A member shall, upon written notice within thirty (30) days, demonstrate to the satisfaction of the Port Captain, that the above conditions have been met. Failure to comply may result in cancellation of the member's moorage privilege and removal of the boat from the basin. (See Termination of Moorage)

5. Members shall provide and maintain adequate mooring lines for their boat and insure that the boat is at all times secure in the moorage berth.

6. At reasonable intervals (minimum once a year) or when required by the Foreshore Committee, members will open their moorage and boathouses for safety and boathouse compliance inspections by the Port Captain, Foreshore Committee Members and/or Club Safety Officer.

7. Walkways and other areas in the vicinity of the berth must be kept clean and passable. Members shall not restrict their neighbor free and easy access to their boat or tie downs. Walkways shall be free from waste and other materials, as well as dinghies. Carts will not be left unattended on walkways, but returned to the cart storage area when not in actual use. The Dock Captain or Port Captain is authorized to dispose of any material found on the floats outside but adjacent to a berth and charge the cost of removal to the owner.

8. Members shall keep their dinghy within the confines of the berth or boathouse, or have it stored in the dinghy storage area.

SECTION H ELECTRICITY

1. Connection and or disconnection of electrical service from the TYC Power grid to any berth/boathouse MUST be accomplished by a Journeyman Electrician, authorized by the Foreshore Committee to make or break connections to the TYC power grid. Members desiring installation of electrical service shall pay to the club a charge equal to the current rate at the time, for the installation of a meter, and shall, thereafter, pay for the energy consumed as shown by the meter at the specified charge or pay a minimum monthly charge as set forth periodically by the Board. The minimum charge shall apply whether or not the member is using club-supplied electricity. Should a member be assigned to another berth by the Club at a later date, the meter will be moved to the new berth and reconnected at no cost to the member provided that there is existing electrical service at the new location. Should a berthing change be at the member's request and electrical service not be present at the new location, a connection fee will be established and passed on to the member.

2. The club shall provide a maximum of 30-ampere 4 wire electrical service to all moorage berths in the TYC basin. No increase in this service to any basin moorage berth will be allowed without Foreshore Committee and TYC Board approval, which shall be reviewed on an annual basis a listing of current berths approved for increased service and any future additional increased services that receive approval will be maintained at the TYC office by the Port Captain. Any unauthorized increase in service to any moorage berth in the TYC basin will result in immediate disconnection of service for that berth until the matter is reviewed by the Foreshore Committee.

SECTION I OPEN BERTHS

1. A minimum of 20% of the berths in the basin shall be designated as "open" berths. Moorage in these berths may be assigned to a powerboat; however, no boathouses will be permitted in

these berths except on a temporary basis, and not to exceed 30 days or as approved by the Port Captain.

SECTION J BERTH USE BY OTHERS

1. Rental for authorized occupancy of another member's berth must be approved by the Port Captain in writing. If the occupancy is for more than thirty (30) days there will an additional moorage fee charged at the rate of one-fourth month's rental for each week or part thereof for such occupancy. The charge is in addition to the regular charges to the member to whom the berth is assigned.
2. Any member who is not an active member in good standing and desires to sublet moorage in the TYC basin for more than 90 days (cumulative in one 365 day period) is required to pay the difference between their special initiation fee and the regular active initiation fee with the latter fee being determined at the point of changing membership types.
3. Unauthorized occupancy of a berth, space or boathouse, including guest dock or Carnes Landing, by a boat or boathouse shall be charged for double the rate of normal moorage, but not less than \$25.00 per week thereof for such occupancy. Upon notice, the offending member shall cease such occupancy immediately or will incur a penalty of \$35.00 per day, or as the Board may decide, thereafter.
4. Club member's open moorage which is vacant for thirty (30) days or more may be sublet by the Club and rent collected. In such cases, the moorage member will receive a 25% discount on their rent, and the power and other fees will be paid by the sub-lessee.
5. Moorage members may occasionally allow other Active Members to use or sublet their moorage berth for intervals of less than thirty (30) days, with written notification to and approval of the Port Captain. Sub-leases must have proof of insurance, registration, and ownership submitted to the TYC Office prior to occupancy, and carries the same burden of proof as presented in Section E, paragraph 3.

SECTION K BASIN CONSTRUCTION AND USAGE

1. Before any boathouse is upgraded, repaired for serious damage, changed in any manner, or brought into the TYC basin, SEE THE PUBLISHED APPLICABLE MOORAGE CONSTRUCTION GUIDELINES.
2. Only one (1) boathouse may occupy construction space at Carnes Landing at any one time. If the construction is halted more than overnight, it must be returned to its assigned moorage space, unless extension of time is approved by the Port Captain. Delay will not interfere with other scheduled work at Carnes Landing. Reserving construction time at Carnes Landing is made only through the Port Captain. Normal traffic to and from adjacent moorage areas shall not be impeded by the work being done at Carnes Landing.
3. Conflicts concerning any part of the plans or the work will be resolved by the Foreshore Committee. Should the disputes not be resolved at this level, then it can be referred to the Board, whose judgment shall be final and binding in accordance with the TYC By-laws.
4. "Doghouse" additions to boathouses shall not extend over or on to the walkways.

5. Notwithstanding the above guidelines, it is recognized that specific areas of the TYC basin are subject to restrictive or special circumstances that limit or enhance moorage space availability. To improve the overall appearance of the basin and to manage the waterway resource, the following guidelines (in order of importance) shall be applied to all requests for increases in boathouse lengths and widths;

- (a.) Do not hinder navigation, or generate situations where navigation becomes dangerous.
- (b.) Do not decrease the existing turning radiuses (360 degrees) throughout the basin.
- (c.) Preserve the 80 foot waterway between F dock and Breakwater Marina.
- (d.) Preserve the 50 foot waterway between docks A & B, B & C.
- (e.) Maintain boathouse alignment without violating the above. Line of sight rule shall consider only the boathouses (or dock termination) immediately adjacent to the boathouse requesting modification. For example, if a short boathouse is between two longer boathouses, the shorter boathouse may extend to, but not exceed, the same length as the longer boathouses on either side.
- (f.) Requests which satisfy only a-d above shall be considered on a case by case basis.

SECTION L

SALE/PURCHASE/TRANSFER OF MOORAGE

1. The Club shall maintain lists of:

- (A) APPLICANTS FOR NEW OPEN MOORAGE BERTH.
- (B) APPLICANTS FOR BOATHOUSE MOORAGE BERTH.
- (C) SALE OF BOATS WITH OPEN MOORAGE BERTH.
- (D) SALE OF BOATS AND BOATHOUSES WITH MOORAGE.
- (E) SALE OF BOATHOUSES ONLY.

Applicants and Seller shall give an alternate name, phone number and address of a person to be contacted when applicant/seller is unavailable.

2. All boats or boathouses with moorage in the TYC basin, offered for sale shall meet the following requirements:

- (A) A Transfer of Moorage form for the sale of a boat or a boathouse shall be on file in the Club office, signed by the Port Captain, or the Assistant Port Captain.
- (B) Transfer to a club member of any class or a non-club member including but not limited to; the sale, transfer, lease, exchange, gift (including inheritance), assignment or by any other manner or arrangement can not be consummated until at least 21 calendar days after posting a notice within the club, including but not limited to the newsletter and the club bulletin board, that the moorage space is available for sale, lease or other transfer pursuant to paragraph 5 below. Provided, moorage may be transferred from one spouse to another by inheritance, provided they are owners in the same moorage as provided by the club rules without notice and transfers may be made from one partner to another in the same ownership without notice provided the purpose of the formation of the partnership is not to circumvent the Club rules set forth above. Any transfer of a partnership within 24 months of its formation shall be deemed to be for the purpose of circumventing the rules unless due to the death or total disability of one partner.
- (C) When a boat in an open slip is sold, the buyer will have the first opportunity to retain said moorage slip upon satisfying all other club requirements.
- (D) Boathouse inspection completed, on file in the TYC Office, and available for disclosure to the potential buyer(s).
- (E) Any member obtaining moorage or transferring moorage in the TYC basin will pay a **Moorage Transfer Fee**. This fee will be equivalent to 29% of a full year's moorage.

3. All applicants must meet the following requirements:

- (A) Be or become an Active Member.
- (B) Payment of Moorage fee and Moorage Transfer fee in advance.
- (C) The transfer must be for personal use and not for commercial or brokerage use.
- (D) Meet all other moorage rules requirements.
- (E) Understand and acknowledge the applicable requirements of the Existing Boathouse Standards as they apply to boathouses that have been inspected and are in need of repair.

4. When a berth becomes vacant by reason of the disposal of a boat, the member shall advise the Port Captain in writing and shall have sixty (60) days to re-occupy it unless this period is to be extended.

Such approval shall be granted only by reason of a delay in delivery for the building of a boat for which the applicant can show a bona-fide order or a contract making the re-occupancy beyond his/her control, or for other good reason.

5. Upon the receipt by the Port Captain of notice of the intention of a member (or members in the case of partners) to transfer his or her moorage and or the transfer of a BOATHOUSE with a moorage, whether by sale, lease, exchange, gift or other transfer (other than to a spouse or partner) said Port Captain shall notify by mail, the first ten (10) eligible members from the appropriate list, noting the numerical order of priority, the availability of the moorage and the price and terms upon which the moorage or moorage and BOATHOUSE are offered, etc.

6. Members are responsible to keep the Club office listing correct and up to date as to the size of vessel they possess. If a member must refuse an offer because the "new" boat no longer fits the size of the offered berth (according to the regulations established pursuant to the moorage agreement) this member will automatically be placed at the bottom of the list. Notwithstanding the above, the member may remain on the list upon execution of a notice of intent to purchase a larger boat and to physically occupy the space within one year from the date that the space becomes available or produce for the Port Captain an executed construction contract at the time that the space becomes available. Any member utilizing the provisions of this subsection, agree to sell any boathouse within one year or upon the expiration or cancellation of any boat construction contract. The terms for the sale shall be identical to the original purchase price and shall become available to the next qualified member on the list.

7. If twenty one (21) calendar days have expired after the Transfer of Moorage notice has been sent out per paragraph 2(B) above, and a transfer of moorage has not been consummated, the seller is free to negotiate price and terms and consummate a transfer with any qualified potential purchaser without the re-submittal of a Transfer of Moorage form or the re-notification of members on any list.

SECTION M

TERMINATION OF MOORAGE

1. The Board may terminate moorage of a member's boat, berth or boathouse for violation of its By-laws, resolutions or rules. In the event of termination, the following conditions must be met:

- (A) The notice of termination must be in written form and sent by certified mail or hand delivered. If the member has not responded to the issued notice in more than 90 days and the club has made two (2) further written-registered mail attempts to contact the owner, the property and all the contents will be considered abandoned, and legal action for possession of the property will be initiated by the Board.
- (B) The removal shall be the responsibility and at the expense of the owner.

2. A boat and/or boathouse remaining in the moorage basin longer than 7 working days after the date of termination shall be subject to a charge as determined by the Board. The charge will not be less than double the normal moorage fee. If the member is past due on any charges, a lien will be placed on the boat or boathouse.
3. After 7 days from notice of termination, the Port Captain, on direction of the Board, may remove the boat and/or boathouse at owner's expense.
4. If nothing has been heard from the owner of a boat and/or boathouse for over 90 days and the Club has made two (2) further written-registered mail attempts to contact the owner, the property and all the contents will be considered abandoned and legal action for possession of the property will be initiated by the Board.
5. The abandoned property will be disposed of at the direction of the Board.
6. Every attempt will be made to recover all costs and charges due the Tacoma Yacht Club from the sale or disposition of the abandoned property.

SECTION N AGREEMENT

1. In consideration of being assigned moorage in the Tacoma Yacht Club basin I agree to be governed by the conditions in the foregoing regulations. I have examined the moorage provided by the Club and accept it as safe, satisfactory, and sufficient, and agree on behalf of myself, my family and guests to use it carefully and at my own risk, being well aware of the ordinary hazards incident to the use and employment of such facilities.
2. The care and safety of my boat, boathouse and any appurtenances, equipment and other items of value stored or kept on these premises shall be solely my responsibility. I further agree that no action of or service by, any employee, officer or member of the Club shall in any way be construed as an acceptance by the Club or by the individuals concerned of any such responsibility.
3. I further agree that applicable Tacoma Yacht Club moorage and Policy Rules existing at the date of signature of these regulations, or subsequently adopted under the Club By-laws and posted on the Club bulletin board, are accepted as being part of this document. Failure to read and understand such bulletins shall not be a valid excuse for not complying fully with their intent. I will on or before September 1st of every year present all documentation for registration and insurance for my boat and boathouse to the club office, and will sign a copy of the current Moorage agreement.
4. I further agree as a member with moorage in the Tacoma Yacht Club basin that I will not transfer, sell, lease or share any ownership in a boat and or boathouse if Tacoma Yacht Club moorage is included without prior approval the Tacoma Yacht Club Board of Trustees or their designated authority.
5. I have read all of, understand, and agree to abide by these rules without any reservations whatsoever.

DATE: _____

SIGNATURE: _____

PRINT NAME: _____

Contact your Foreshore Representative, or Dock Captain
with any questions, suggestions, comments or problems.
(Call the Club Manager or Port Captain for Dock Captain information).

Port Captain	Willard Thomas	253-279-2501
Asst. Port Cap.	Mark Nielsen	253-906-0635
Safety Officer	Ron Lane	206-321-1936
	Dock Captains	
A Dock	Gary Pedersen	253-627-2447
B Dock	Mark Nielsen Ron Knutson	253-906-0635 253-565-6240
Short B Dock	David Hendrickson	253-565-0320
C Long	David Hendrickson	253-565-0320
D Dock	Ron Lane	206-321-1936
E Dock	Fred Battie'	
F/Guest Dock	Willard Thomas	253-279-2501

Boathouse Evaluation Process

Each boathouse will be evaluated by an established subcommittee of the Foreshore Committee to evaluate the condition of the structure and consequently determine the classification of the structure pursuant to the definitions contained here within.

No construction, repair, expansion, or remodel of any existing boathouse shall be considered or approved prior to evaluation and inspection by the Foreshore Committee.

Boathouse owners are not required to be present during the inspection. However, participation is encouraged and the boathouse owner shall have the right to hire an outside contractor with experience in boathouse construction to be present during the inspection. Note: The owner has the right to use the contractor of his choice as long as they can satisfy the Boathouse Evaluation Subcommittee that they have experience in boathouse construction or are a contractor successfully used by TYC in the past.

The Subcommittee shall prepare a written report following each boathouse evaluation. This shall be used in reaching the final classification for the boathouse. Classification results will be brought before the Foreshore Committee for final review and for establishing the necessary action plan to bring the boathouse into compliance or removal from the basin.

No boathouse may be sold without inspection and evaluation by the Foreshore Committee. All boathouse sales shall be subject to the current Moorage Rules & Agreement as published and or updated. The final classification must be disclosed to any potential buyer before purchase and the purchaser must agree in writing to conform to the Minimum Boathouse Construction Standards for Existing Boathouses. Such disclosure must be in writing and on file in the TYC Office as well as acknowledged by the Port Captain before the sale can be finalized.

Formal notification of the Foreshore action shall be made in writing to the owner with a copy to the Board of Trustees. Should the owner of the boathouse disagree with the final classification or individual assessment elements, the owner shall notify the Port Captain or his assigned representative and be prepared to present all relevant issues for consideration at the next scheduled Foreshore Committee meeting. After reviewing the issues presented by the boathouse owner, the Foreshore Committee shall make a final determination and notify the owner in writing of this determination. The boathouse owner has the right to seek a variance of the final Foreshore determination by appealing to the TYC Board of Trustees. All Foreshore Committee actions and boathouse condition assessments may be overturned by the TYC Board of Trustees. In conditions of dispute, the TYC Board of Trustees may direct the use of a boathouse construction contractor to generate a technical opinion regarding the condition of the boathouse using the guidelines contained herewithin.

To establish and maintain uniform evaluation criteria across the inspection and classification program, a Boathouse Inspection Report shall serve as the basis for recording the results of the evaluation effort as well as reaching a final determination of the condition of the boathouse. Based on the application of the Minimum Boathouse Construction Standards for Existing Boathouses, the Boathouse Evaluation Subcommittee can reach one of three possible conclusions as defined by the Boathouse Classification Schedule:

1. **Boathouse in compliance:** No action. The member will be given an inspection report that certifies compliance.
2. **Repairable Boathouse:** An inspection report with an Itemized list of corrections shall be mailed to the owner. Owner shall be required to submit to the Foreshore Committee a compliance plan and timetable to bring the boathouse into compliance within 30 days of the notification. The plan must be submitted with 15 copies and shall include the following:
 - A. Name, address, phone and boathouse number.
 - B. Photos of the boathouse to include full dockside and waterside.
 - C. Name of contractor.
 - D. Plans and drawings of all repair or new construction.
 - E. Schedule for the completion of all work.

Following Foreshore approval of this plan, the owner shall complete the required repairs within 120 days of Foreshore approval unless an extension is granted by Foreshore.

3. **Condemned Boathouse:** Owner has two options: 1. Remove the boathouse from the basin and replace it with a new one that complies with the New Boathouse Construction Standards; or 2. Demolish the boathouse and relinquish the space to TYC. Failure to do so will result in TYC demolishing said boathouse, properly disposing of boathouse debris and/or any associated cleanup and billing the member for the entire cost.

Failure to Respond:

Failure to respond to the Foreshore notice of boathouse status/inspection report shall result in action by the TYC Board of Trustees.

Boathouse Classification Schedule

Classification Definitions:

Compliant Boathouse: Any boathouse in the basin that meets or exceeds the established boathouse standards for existing boathouses.

Repairable Boathouse:

- a. Floats are deteriorating and or are coming apart but can be replaced and existing frame structure will support added or new flotation.
Or
- b. Siding or roofing is incomplete or patched with unlike materials. Said materials are removable and replaceable with new materials.
Or
- c. Interior float deck (walking surface) is out of square with the wall structure as measured perpendicular from the wall stud; however, the structure is repairable.
Or
- d. Connection chain eyes are installed and properly secured or can be made to be in a secured state.
And
- e. The structure is racked (twisted) and or the walls are tipped out or bowed and is repairable.

Condemned Boathouse:

- a. Interior deck can not be walked on safely.
Or
- b. Float structure is rotted over 20% or more of the frame structure.
Or
- c. Floats are deteriorating and are not sufficient to support the wood frame out of the water and the frame will not support added flotation.
Or
- d. Structure above the framework allows the boathouse to tip outward beyond the outward edge of the float frame.

Minimum Boathouse Construction Standards

For Existing Boathouses:

Unwrapped or plastic wrapped foam is not an acceptable material for flotation below or above the waterline, and all such materials shall be replaced as deterioration and degradation of the

material becomes evident. Flotation shall be foam filled tubs, or Polyurethane Elastomer coated closed cell, corrosion proof, expanded polystyrene foam as follows:

Expanded Polystyrene EPS – Foam Core

Foam flotation materials shall be closed cell, corrosion proof, expanded polystyrene conforming to the requirements of ASTM C-587, Type I for density, compressive and flexural strength. The foam shall weigh between 0.95 and 1.10 pounds per cubic foot. Type I foam shall have a maximum absorption by volume per the requirements of ASTM C-578 and as tested by ASTM C-272. Expanded Polystyrene shall be molded in a new generation vacuum mold. A maximum of 10% reprocessed material will be allowed where reground foam pieces shall not exceed 3/8 inch diameter.

Encapsulation Coating

Foam flotation material surfaces shall be encapsulated in accordance with applicable State and Local Agency criteria. The exposed flotation surfaces shall be sealed with a two part hot spray applied and cured, durable compound suitable for use to protect expanded polystyrene foam in marine environments and appropriate durability and design life. The Encapsulation Coating shall be 100% solids, Polyurethane Elastomer applied to a minimum average dry thickness of 50 mils. "Tuff-Shield" brand or approved equal encapsulation coating shall be fuel-resistant. All field cuts, nicks or abrasion damage to the coating shall be repaired with an approved manufactures repair kit or approved equal.

Foam Filled Float Tub

Float Tubs are to be manufactured from linear virgin polyethylene containing UV inhibitors and carbon black pigment to protect against ultra-violet deterioration. Polyethylene resin will be in compliance with FDA title 21. This is a food grade material that will not contaminate the waterways. Float Tubs will be rotationally molded for seamless one-piece construction. Normal wall thickness of 0.15 on all Float Tubs. The encasement is recyclable. Contents of the Float Tub will be EPS Expanded Polystyrene with a density of 1.0 - 1.25 lbs./cu.ft. Density and water absorption are to meet ASTM C-578 standards. All units will exhibit the following ASTM test method:

Properties	ASTM	Units	Typical Units
Density	D-1505	b/cc	0.937
Melt Index (190 c/21.6kg)	D-1238	g/10 min	125
ESCR (100/Igepal.F-50)	D-1693(B)	hrs	1000
Tensile Strength "at yield, 2" min."	D-638	psi	2750
Elongation at Break	D-638	%	600
Flexural Modulus (1% Secant)	D-790	psi	"109,000"
Low Temperature Impact	ARM STD -40F	ft-lbs	68
Brittleness	D-746	F	-130

1. Decking and flotation framework shall be of a sound condition and free of wood rot and shall be a minimum of 6" above the waterline. Existing wood rot on structural members shall be replaced with new materials.
2. The structure of the boathouse must be straight and true. The sidewalls of the boathouse may not tip outward beyond the edge of the float frame.
3. The mooring chain shall be attached to the house with thru-bolted 3/8" galvanized eye bolts and large fender washers. Where thru-bolting is not possible, alternative methods of fastening shall be approved by the Foreshore Committee.
4. Door steps must be constructed as to not cause wear on the dock.
5. Sides of the boathouse are to be covered with 29 gauge steel, from top to bottom. All boathouses shall have 29 gauge steel sides, with painted white surface, by 1 Jan. 2006, unless granted an extension by the Foreshore Committee.
6. Roof shall be steel or aluminum, white in color, but must have minimum of 25% Polycarbonate type material to allow a quicker melt or burn than the sides; this allows self-ventilating in case of fire.
7. A window with a minimum of 10" x 10" size opening must be installed on the dock side of the boathouse no more than 5' above the walkway so security can see all sides of the boathouse and boat in case the boat is sinking or discharging oil.
8. Boathouse numbers are to be placed on the dockside and waterside approximately 6 to 8 feet above the waterline. Minimum size of the boathouse numbers is to be 3 inches in height, black in color. Boat owner name and the correct phone number(s) to contact the owner are to be posted on the dock side of the boathouse (see TYC office to have the numbers made).
9. A minimum of (1) step ladder is to be installed inside the boathouse with the ability to extend three steps into the water.
10. An access key is to be given to the TYC office for each boathouse to allow for emergency entry.
11. Electrical system must be on a breaker trip system in each boathouse. Screw-in buss fuses are not permitted. Electrical system must be in conformance with the applicable sections of the National Electrical Code, specifically Articles 553 and 555.
12. All exterior wood surfaces of the boathouse superstructure shall be painted white and kept in good repair.
13. If metal roll up doors are not installed, entry door curtains shall be made of a marine grade fabric, white in color, and shall be maintained in good condition without unsightly rips or tears. The use of plastic tarps as entry door curtains is expressly prohibited.
14. Entry doors on boathouses shall not swing open into the waterway. Such existing doors, on existing boathouses, may remain until the boathouse is remodeled or the door assembly, or parts thereof, is to be renovated, changed or modified in any manner. All swing doors must be removed or replaced with curtains and or roll-up doors no later than January 1, 2006.
15. Yokes: A minimum of one underwater connecting yoke at the open end shall be required for all boathouses up to 46 feet in length. Boathouses exceeding 46 feet in length shall have two yokes - one at the open end and one in the middle. For the purposes of this section, the determining length shall be measured as the length of open water space inside the boathouse rather than the overall length of the boathouse. Yokes shall be rigidly constructed so as to not permit excessive bowing at the entrance and mid portion of the house. Yokes may not touch the bottom of the basin at extreme low tides. Aerial yokes are permitted on a case-by-case basis. All design and materials of any yoke replacement or repair shall be approved by the Foreshore Committee prior to construction.
16. New Boathouse Construction Standards are required and shall apply for any remodel or repair that involves more than 60% of the total structure as determined by the Foreshore Committee.
17. The Port Captain and or his designee shall have the authority to approve or disapprove, and to issue and post a stop work order for any boathouse construction, repair, or remodel in progress.

FOR NEW AND SUBSTANTIALLY REBUILT (60%) BOATHOUSES

- 1.0 **PURPOSE:** The purpose of these standards is to establish the minimum acceptable construction criteria and provide uniformity of construction for new boathouses moored in the TYC basin.
- 2.0 **CONFORMITY:** These standards are subject to specific sections of the TYC Moorage Rules and Agreement and Club Policy Rules. Upon adoption of these by the Board, any future changes or additions to these sections(s) shall also cause corresponding changes in these Boathouse Construction Guidelines and are hereby made a part of these guidelines in their entirety.
- 3.0 **DEFINITIONS:** The definitions set forth in the Moorage Rules and Agreement are applicable to New Boathouse Construction Standards and are hereby made a part of these guidelines in their entirety.
- 4.0 **APPLICATION:**
- 4.1 These Boathouse Construction Guidelines shall apply to:
- 4.1.1 The construction of new boathouses within the basin.
- 4.1.2 The remodeling (except re-siding)/up-grade/changes in size of existing boathouses as authorized by the Foreshore Committee.
- 4.1.3 The repair of substantial damage to existing boathouses as determined by the Port Captain.
- 4.1.4 Any existing boathouse and/or newly constructed boathouse, brought into the basin.
- 4.1.5 Canting of exterior side walls is required for new construction.
- 5.0 **FORESHORE COMMITTEE APPROVAL OF CONSTRUCTION PLANS:** A copy of the proposed boathouse construction/remodeling/repair drawings, must be submitted to the Foreshore Committee for approval prior to commencing work. Under normal circumstances the Foreshore Committee will review the plans, resolve any conflicts, and issue a letter/permit to proceed or suspend within 30 days of application, with the date of application being the first Foreshore Meeting in which the application is discussed. Should any un-resolvable dispute arise over the proposed construction plans, the moorage member may refer the matter to the TYC Board of Trustees whose judgment shall be binding and final in accordance with TYC By-Laws.
- 5.1 **FORESHORE COMMITTEE APPROVAL OF COMPLETED CONSTRUCTION/REMODEL/REPAIR:** Upon completion of any work authorized in paragraph 5.0 above, an authorized member of the Foreshore Committee will inspect the boathouse to insure that it complies with the letter/permit issued in 5.0 above. This inspection will include checks for compliance with the approved drawings, all TYC construction requirements/standards and the approved overall dimensions of the boathouse. Boathouses built outside of the basin, or otherwise being moved into the basin, must meet these inspection requirements/standards prior to moving into the basin.
- 5.2 **BOATHOUSE CONSTRUCTION:**
- 5.2.1 **Siding:** The siding for the walls and ends of all existing boathouses shall be constructed using a minimum of 29 gauge steel, with a commercial finish, white in color.
- 5.1.1 **Roofs:** Boathouse roofs shall be constructed of a minimum of 29 gauge steel painted white on the outside. Fiberglass or polycarbonate illumination panels are required; however, there shall be no more than one panel for every three sheet metal panels. No less than 25% of the roof is to be polycarbonate illumination panels.
- 5.2.3 **Roof Pitch:** Roof pitch shall be a minimum of 6:12.
- 5.2.4 **Roof Truss System:** The size and spacing of the roof truss material will be dictated by the width of the boathouse and the design of the truss. The roof shall be designed to withstand

a 20 pounds/sq. ft. snow load. Treated lumber is not required. Trusses and/or gusseted type of construction shall be employed to the greatest extent possible to insure maximum rigidity.

5.2.5 **Roof Eaves:** Roof overhang (eves) shall not exceed 3". External gutters and down spouts are not permitted.

5.3 **FLOTATION AND YOKES:**

Flotation: Flotation shall be foam filled tubs, or Polyurethane Elastomer coated closed cell, corrosion proof, expanded polystyrene foam planks. Foam filled tubs are recommended. Refer to the flotation requirements below.

Expanded Polystyrene EPS – Foam Core

Foam flotation materials shall be closed cell, corrosion proof, expanded polystyrene conforming to the requirements of ASTM C-587, Type I for density, compressive and flexural strength. The foam shall weigh between 0.95 and 1.10 pounds per cubic foot. Type I foam shall have a maximum absorption by volume per the requirements of ASTM C-578 and as tested by ASTM C-272. Expanded Polystyrene shall be molded in a new generation vacuum mold. A maximum of 10% reprocessed material will be allowed where reground foam pieces shall not exceed 3/8 inch diameter.

Encapsulation Coating

Foam flotation material surfaces shall be encapsulated in accordance with applicable State and Local Agency criteria. The exposed flotation surfaces shall be sealed with a two part hot spray applied and cured, durable compound suitable for use to protect expanded polystyrene foam in marine environments and appropriate durability and design life. The Encapsulation Coating shall be 100% solids, Polyurethane Elastomer applied to a minimum average dry thickness of 50 mils. "Tuff-Shield" brand or approved equal encapsulation coating shall be fuel-resistant. All field cuts, nicks or abrasion damage to the coating shall be repaired with an approved manufactures repair kit or approved equal.

Foam Filled Float Tub

Float Tub are to be manufactured from linear virgin polyethylene containing UV inhibitors and carbon black pigment to protect against ultra-violet deterioration. Polyethylene resin will be in compliance with FDA title 21. This is a food grade material that will not contaminate the waterways. Float Tub will be rotationally molded for seamless one-piece construction. Normal wall thickness of 0.15 on all Float Tub. The encasement is recyclable. Contents of the Float Tub will be EPS Expanded Polystyrene with a density of 1.0 - 1.25 lbs./cu.ft. Density and water absorption are to meet ASTM C-578 standards. All units will exhibit the following ASTM test method:

Properties	ASTM	Units	Typical Units
Density	D-1505	b/cc	0.937
Melt Index (190 c/21.6kg)	D-1238	g/10 min	125
ESCR (100/Igepal.F-50)	D-1693(B)	hrs	1000
Tensile Strength "at yield, 2" min."	D-638	psi	2750
Elongation at Break	D-638	%	600

Flexural Modulus (1% Secant)	D-790	psi	"109,000"
Low Temperature Impact	ARM STD -40F	ft-lbs	68
Brittleness	D-746	F	-130
Heat Distortion Temp	D-648	F	145

- 5.3.1 **Flotation Capacity:** The minimum amount of flotation required shall be sufficient to uniformly support the total weight of the house plus 20 pounds per square foot of covered area to compensate for roof snow, personnel and gear storage load.
- 5.3.2 **Float frame, Decking, Fender, Yokes, and Float Encasement Materials:** These materials shall be sized to withstand the design snow loads of 20 pounds per square foot of covered space and be constructed of materials compatible with the marine environment. The float frame shall be structurally braced for stability and load distribution with Foreshore approved "L" brackets.
- 5.3.3 **Yokes:** A minimum of one underwater connecting yoke shall be required for all boathouses up to 46 feet in length. Boathouses above 46 feet in length shall have two yokes – one at the open end and one in the middle. For the purposes of this section, the determining length shall be measured as the length of open water space inside the boathouse rather than the overall length of the boathouse. Yokes shall be rigidly constructed so as not to permit excessive bowing at the entrance or body of the house. Yokes may not touch the bottom of the basin at extreme low tides. Aerial yokes are permitted on a case-by-case basis. All design and materials of any yoke replacement or repair shall be approved by the Foreshore Committee prior to construction.
- 5.4 **TREATMENT AND COATINGS OF MATERIALS:**
Metal: Metal materials shall be galvanized, painted or otherwise coated to retard corrosion, and, if necessary, shall be cathodically protected.
- 6.0 **BOATHOUSE WALL AND END FRAMING:**
- 6.1 **Materials:** Materials shall meet the same specifications as prescribed elsewhere in this specification and pressure treated lumber shall be used for a minimum distance of 3 feet above the flotation system (preservatives may be applied by brush to untreated lumber where appropriate).
- 6.2 **Studs:** No more than 48" between studs, if studs are 2" by 6" or 24" if studs are 2" by 4".
- 6.3 **Bottom Bracing:** There shall be bottom bracing between each stud and the bottom plate shall be bolted at 24" intervals to the flotation system with galvanized fasteners.
- 6.4 **Bracing / Gusset Plates:** There shall be appropriate bracing or gusset plates between the roof trusses or rafters and studs.
- 6.5 **Sway Bracing:** There shall be sway bracing at each end of the walls and intermediate bracing spaced at every 4 feet of wall height parallel to the deck floor.
- 6.6 **Stud Size:** Framing lumber size will be dictated by the size of the house; 2"x 4" studs will be used as a minimum for houses up to 14' (wall height); and a minimum of 2"x 6" studs shall be used on houses above 14' high (wall height).
- 6.7 **Canted Walls:** Side walls shall be canted inward at a slope of minimum 1/2" per foot of height.
- 6.8 **Dog Houses:** There shall be no "dog house" type additions overhanging basin walkways.
- 6.9 **Roof Framing:** Refer to 5.5.2
- 6.9.1 **Roof Pitch:** Refer to 5.2.3
- 6.9.2 **Roof Truss System:** Refer to 5.2.4
- 6.9.3 **Roof Eaves:** Refer to 5.2.5

- 7.0 **BOATHOUSE EXTERIOR COVERING --- ENDS & WALLS:**
Exterior Coverings: Boathouse wall and end coverings shall be a minimum of 29 gauge steel, painted white on the outside.
- 8.0 **BOATHOUSE PERSONNEL DOORS, CURTAINS, OBSERVATION WINDOWS AND LADDERS:**
- 8.1 **Personnel Doors:** Personnel doors shall be hung so that the door opens into the boathouse.
- 8.2 **Observation Windows:** All boat houses shall include a clear glass or plastic window, minimum 100 square inches in size, located no more than 5' above the walkway, so located that a security guard will be able to observe the relative location of the boat water line to the water surface and otherwise provide a full view of the inside of the house.
- 8.3 **Water Entry Doors and Curtains:** Entry door curtains are required and shall be made of a marine grade fabric, white in color, and shall be maintained in good condition without unsightly rips or tears. The use of plastic tarps as entry door curtains in the TYC basin is expressly prohibited. Metal roll-up doors are acceptable.
- 9.0 **ELECTRICAL AND LIGHTS:**
- 9.1 **Electrical Wiring:** All boathouses and boats connected to shore side power supplied by TYC shall be wired in accordance with the applicable sections of the National Electric Code, Articles 553 and 555.
- 9.2 **Nite Light:** All boathouses shall have a light (minimum 25 watt bulb) permanently fixed inside the boathouse and the light shall be left on at night.
- 10 **RESPONSIBILITY FOR BOATHOUSE MOORAGE:** It is the boathouse owner's responsibility to insure that his or her boathouse is properly moored in accordance with the requirements herein. The boathouse owner is responsible for providing the materials for the moorage.
- 10.1 **Chain:** The minimum size for a tie down chain is 3/8" hot dipped galvanized including a removable shackle. All chain shall be 4' in length.
- 10.2 **Chain Attachments:** All boathouses shall be secured to the dock by two corner chains, 4 feet in length and two center "spring" chains also 4 feet or longer in length.
- 10.3 **HOUSE TO DOCK FENDERS:** All boathouses shall be equipped with two house to dock space fenders (tires), installed close to the ends, which shall minimize chafing damage to the dock.
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All boathouses shall be equipped with two house to dock spacer fenders (tires), installed close to the ends, which shall minimize chafing damage to the boathouses.
- 10.4 **HOUSE TO HOUSE & HOUSE TO PILING ATTACHMENT:** All boathouses shall be equipped with attachment hardware as shown in the drawing below, so that they may be attached to the dock and one to another at the water end. Where pilings are located adjacent to the house, the house shall be equipped with an attachment (hoop) to allow the house to rise and fall with the tide and remain attached to the piling.